

***Recycling  
Control  
Point (RCP)  
Reference Guide  
for Distribution  
Depots***

## **TABLE OF CONTENTS**

- 1...Introduction
- 2...A5J Receipts from the ICP
- 3...Material Movement Requirements
- 4...A5J/A5A Receipts from the RCP
- 5...Signal Codes
- 6...Material Not Offered to RCP (Destruction of Material)
- 7...Warehouse Refusals
- 8...RCP Transfer Customer Address File procedures
- 9...RCP Sales Customer Address File procedures
- 10...RCP Donation Customer Address procedures
- 11...RCP Donation Customer Material Pick-up
- 12...RCP Donation Customer Default procedures
- 13...Glossery of terms
14. Appendix
  - a. RCP Business Rules
  - b. RCP Timeline Chart
  - c. RCP Donation Customer Removal Authority document, SF 123
  - d. RCP Programming Requirements for DSS
  - e. RCP and Retention Quantity Inventories Policy Settings
  - f. DSDC RCP Program Documentation
  - g. DSS A5J Decision Logic
  - h. RCP Policy Letter with MIS Requirements
  - i. RCP RODs/SDR Policy/Procedures
  - j. RCP POC list
  - k. RCP Quantitative Location Reconciliation (QLR) Requirements
  - l. Record Position Layouts for:
    1. Confirmation to ICP
    2. D6\_ to RCP
    3. A5A for RCP Transfer Customers
    4. A5A for RCP Donation Customer
    5. A5A for RCP Sales Customer
    6. A5Js to depot *from* S9W
    7. Depot confirmation of shipment to S9W
    8. A6\_ Denial to S9W
    9. D8\_ 'D9\_ depot generated adjustment to S9W

## RCP MATERIAL HANDLERS GUIDE

The Recycling Control Point (RCP) concept, is a process improvement developed by DLA to: eliminate double-handling of material between Depot and DRMO; to provide material accountability throughout the disposal process; to expand and automate the DRMS sales process to offer material electronically and increase return for DoD supply dollar invested.

To support the RCP concept, the following policy will apply:

- a. excessed material in condition code A, B, C, D, E, & F transferring ownership to the RCP will remain in the depot storage location during the RCP electronic customer offerings.
- b. excessed material in condition codes other than A thru F will continue to move to the DRMO as it does today.
- c. Prior to the transfer of material ownership from the ICP to the RCP, and to protect other material owner quantities, the depot will perform physical inventories for all material commingled or having a retention quantity.
- d. At the conclusion of the RCP customer offering period, the depot will receive an A5\_ from the RCP (RIC From: S9W) directing material movement.
- e. The depot will ship the material to the RCP customer address as directed via the A5\_, for Reutilization, Transfer and Sales customers. Material selected for RCP Donation customers will be staged for RCP Donation customer pick-up.
- f. The collocated DRMO will provide an RCP Customer Liaison, who will work with the depot RCP POC, coordinating release of RCP-owned material to the donation customer, and gather item description data from material inventory.

The RCP Material Handlers Guide has been developed from the RCP Business Rules. The RCP concept was developed in 1994, by a cross-functional team comprised of members from Distribution, Systems, ICPs, DRMS and Disposal Sales. Questions may be directed to the following POCs.

<u>ORG</u>	<u>NAME</u>	<u>DSN PHONE NUMBER</u>
DRMS-CMR	Don Angell, Prog Mgr	932-7491
DRMS-USP	Dorothy Peoples, RCP Ops	932-7420
DDC-TM	Mike McCarthy, DDC-RCP	977-4460
DLSC-LDA	Beth Altman,	427-2531

### A5J RECEIPTS FROM THE ICP

1. The depot will receive an A5J from the ICP/Material Owner directing material movement to a DRMO.
2. The depot's DSS will "capture" the incoming ICP/Material Owner directed A5Js to determine RCP program eligibility, subjecting the A5J to decision logic, and generating the appropriate transactions in accordance with the DSS RCP program logic.
  - a. If the A5J has *no retention quantity* and/or material records indicate the material is *not commingled*, the depot record quantity available for the A5J will be confirmed to the ICP/Material Owner via the RCP program logic using the appropriate AR\_ transaction.
  - b. Simultaneously, with the AR\_ transaction to the ICP/Material Owner, the RCP program will generate a D6\_ transaction to S9W account for the same quantity confirmed to the ICP, thereby transferring the available quantity from the ICP to the RCP/S9W Ownership account. This process moves material ownership from the ICP/Owner to the RCP/S9W account.
  - c. A5Js received from an ICP/Material Owner for *commingled* material (NSN has multi-owners and/or has a quantity in both wholesale and retail accounts), and/or the NSN has a *retention quantity* and the Date of Last Inventory (DOLI) > 120 days, will require a retention quantity count *prior* to depot confirmation (ARJ/K/L) of quantity available to the ICP.
3. If retention quantity count indicates the requested quantity is available, an ARJ confirmation transaction will be generated to the ICP/Material Owner via the RCP program. Concurrent with the generation of the ARJ confirmation to the ICP/Owner, the RCP program will generate a D6\_ receipt transaction for the same amount to the RCP/S9W ownership account.
4. If the retention quantity count reveals the quantity available is *greater* than the sum of the Quantity by Owner records, the depot will *not* adjust the A5J quantity. The "pick exact" quantity (A5J is blank in rp 55-61 indicating "ship exact" quantity), will be confirmed back to the ICP/Material Owners and a D8\_ transaction generated to indicate the results of the physical inventory count and quantity will be incorporated to material owners accounts in accordance with existing inventory proration logic. The RCP program will also generate simultaneously to the RCP/S9W account via a D6\_ transaction the same quantity confirmed via the ARJ to the ICP.

**A5J RECEIPTS FROM THE ICP, cont.**

5. If the retention quantity count reveals the quantity available is a *lesser* quantity than the sum of QBO records, and the A5J indicates a "ship exact" quantity (blanks in rp 55-61), the normal inventory proration logic will be applied. The depot RCP program will "deny" the lesser quantity unavailable for the A5J using an ARL and a D9A for the quantity adjusted to the ICP/Material Owner. The RCP program will generate simultaneously to RCP/S9W, a D6\_ transaction for the quantity available. If the results of the physical count indicate there is no quantity available, the loss will be applied to the A5J requesting (disposing) RIC, with the remaining loss distributed among material owners using the normal inventory proration logic.

**NOTE:** For sites operating the RCP program with Legacy system support (McClellan and San Antonio), the key to determining material movement requirements from S9W is identifiable by O/P "I" in rp 70. Incoming A5Js from the ICP will not have O/P "I". O/P "I" is assigned at the time the *legacy* RCP program generates the D6\_ transaction to move material ownership from the ICP to the RCP/S9W account. This communicates RCP/S9W as the material owner. A5Js subsequently received from the RCP will have perpetuated the "I" O/P code, rp 70, and S9W in rp 67-69, on all material movement documents they generate.

## MATERIAL MOVEMENT REQUIREMENTS

1. The RCP (RIC FROM: S9W) as a material owner, will direct the movement of their material via an A5A or A5J document identifier code.
2. Material entering into the RCP/S9W ownership account will be electronically offered to the RCP customers, (if in CC A, B, C, D, E, & F). Material not selected during the RCP electronic customer offerings will be removed from the depot via an RCP/S9W directed A5\_ transaction.
3. The DIC A5J will direct the removal of material stored in the depot to the collocated DRMO. If the depot receives an A5J issue document from S9W to ship the material off-base, they should verify shipping address by calling the RCP Operations office at DSN 932-7420.
4. A5Js moving material to a DRMO will have a valid DODAAC appearing in the supplementary address.
5. The RCP/S9W will use DIC A5A for shipment to the **Reutilization** customer. A5As for these customers will appear as they do today and the depot will direct shipment to shipping address identified via DODAAC.
6. RCP **Transfer** and **Sale** customers will have their material shipped to them directly from the distribution depot. The RCP will initiate an A5A to the depot at the time they receive notice of customer payment.
7. The RCP generated A5A will be shipped to the customer within 4.5 calendar days from the receipt of the A5A.
8. The depot will be able to recognize the RCP **Transfer** customers issue document by:
  - Unique document # - cust number, julian date, serial part number, rp 30-43
  - Supp Address will be assigned YT#### , rp 45-50
  - Signal Code "M", rp 51
  - Routing Identifier – S9W, rp 67-79
9. The depot will be able to recognize the shipping requirements for a **Sale** customer by:
  - Requisition Document Number = SC4401, rp 30-35
  - Signal Code = "M"
  - Routing Identifier = S9W, rp 67-69

## **MATERIAL MOVEMENT REQUIREMENTS, cont.**

Depots operating the RCP under DSS programming will have an **RCP address file** for **RCP Sales customers only**. This separates RCP private sector (sales) customers from DoD customers and avoids misdirected shipments by keeping incoming A5A issue documents for **Sales** customers from ever getting into the depot address file. DSS programming looks for three data elements of the issue document. The “RIC FROM: S9W”, the “requisitioner” number: SC4401, and “signal code” “M”. When all three are present, the incoming issue document is directed to the RCP address file where it looks for matching supplementary (actually the customers assigned bidder number thereby providing appropriate audit trail) address detail stored there. If a match is found, the issue document continues to process, if not found, the issue document will exception out until the DODAAC information is loaded into the RCP address file. This program automates what would normally be off-line exception addressing as much as possible.

The RCP address file contains all RCP **Sales** customer addresses and the corresponding pseudo DODAAC. The RCP **Sales** customers pseudo DODAAC will always be all numerics. The RCP address file must be updated immediately upon receipt of new addresses, address changes. The RCP Offices in Battle Creek, MI., will generate the RCP **Sales** customer address updates.

10. Depots will recognize the requirement to stage material selected by a RCP **Donation** customer via the A5A document to the depot designated customer pick-up area by:

- Unique document number – customer #, julian date, part #, rp 30-43
- Supplementary Address – YD####, rp 45-50
- Signal code – “M”, rp 51
- Routing Identifier – S9W, rp 67-60

11. Depots will load each “YD####” in the depot address file. The depot address file will be set up to direct material selected for the RCP Donation customer to the depot designated customer pick-up area. The depots address file will key on the “YD” portion of the supplementary address and direct material selected for the Donation customer to staging area. Once material arrives at the staging area, the depot can utilize the numeric portion of the YD#### to group selected material for specific customers.

12. The RCP Customer Liaison Representative will coordinate material pick-up and removal with the depot and RCP Donation customer. The RCP Customer Liaison will coordinate any Donation customer cancellations with the depot as required.

### A5JS/A5As RECEIVED BY DEPOT FROM RCP

1. As a result of moving material ownership from the ICP to the RCP/S9W material ownership account via electronic D6\_ transaction, the depot will receive material disposition via A5J/A5A transactions with "RIC FROM: S9W". The RCP will use a combination of coding within the A5\_ transactions to direct material movement.
2. The depot will receive A5Js for material movement from RCP/S9W account when:
  - material has been offered electronically to RCP customers, and not selected.
  - material offered to RCP/S9W account is determined ineligible for RCP customer offering, i.e., demil or hazardous coded material. The RCP offices at Battle Creek make the determination of RCP eligibility for unique items. RCP edits are based upon historical data.
3. A5Js received by the depot from RCP/S9W will authorize the movement of material from the depot to DRMO for ultimate disposal action.

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4. A5As received by the depot from RCP/S9W will be distinguished by "S9W" in the Routing Identifier, rp 67-69.
5. A5As received by the depot from RCP/S9W for **Reutilization** customers will have a *valid ship to DODAAC*. Depots will continue to select and ship material as they do today for any DoD customer.
6. RCP/S9W directed A5As received by the depot as a result of the **Sale** (RCP Sales customers are from the private sector) of RCP/S9W owned material, will be selected and shipped within 4.5 calendar days of the depots receipt of the A5A issue document. The depot will be able to identify RCP/S9W material shipping requirements when:
  - document number, rp 30-43, contains the UIC of SC4401, current julian date and serial number (SC4401 is constant key element)
  - signal code, rp 51, will be "M"
  - routing identifier, rp 67-69, will be "S9W"



**A5Js/A5As RECEIVED BY DEPOT FROM RCP, cont.**

7. Issues for the RCP **Sales** customer will flow through the depot system automatically as long as the RCP **Sales** customer address is loaded into the RCP address file. The RCP address file also automatically assigns the unique RCP TAC of S4RS, which allows the RCP/S9W to capture actual shipping costs for payment from their own established RCP account. RCP/S9W-owned material will be shipped via the most efficient traceable means.
8. The RCP Offices in Battle Creek, MI will ensure the RCP **Sales** customer name and ship to addresses are available for depot at the time of the RCP customer award/purchase of RCP material. The depot will ensure that RCP address file is updated (ship to address data is loaded in the RCP Address file) as soon as possible upon receipt via email or fax from RCP Offices. The RCP **Sales** customer name and address file connects the customers shipping address via a pseudo DODAAC appearing as all numerics in the supplementary address. This pseudo DODAAC links the issue document data by using the last six positions of the RCP Sales customers assigned bidder number to the customers shipping address for material purchased, thereby ensuring the RCP a complete audit trail throughout the receipt to issue process. The RCP Office will provide continuous ship to address updates to each site operating RCP program via email or fax for input into the RCP Address file.
9. RCP/S9W generated A5As received by the depot for the RCP **Transfer** customer directing the release of RCP/S9W material will also be shipped to the RCP customer within six working days from the date the depot receives the A5A. The depot will be able to identify RCP **Transfer** customer by:
  - Supplementary address, rp 45-50, will have YT#### indicating an assigned shipping address for the Transfer customer. These addresses will be loaded into the depot address file.
  - Signal code of "M", rp 51
  - Routing Identifier, "S9W", rp 67-69
10. RCP **Transfer** customer address will be loaded to depot address file (not to be confused with RCP address file). All RCP Transfer customers have assigned RCP pseudo DODAACs that will always begin with "YT". This allows Transfer customer ship to addresses to be loaded into the depot address file so incoming issue document can flow non-stop through the system and avoids off-line exception requiring manual intervention to get the shipment to the customer.

**A5Js/A5As RECEIVED BY DEPOT FROM RCP, cont**

11. RCP **Donation** customers will present a Removal Authority Document at the **Donation** customer staging area to obtain their selected property. This document will be form SF 123, "The Transfer Order of Surplus Property", which will have the RCP/S9W **donation** customer identification number, the julian date and the serial part number. This can be cross-referenced to the document number appearing in rp 30-43 of the Issue Receipt/Release Document (IRRD). The issue document/IRRD will also have YD#### appearing in rp 45-50. Depots will load their depot address file/table to direct all material selected for a RCP Donation customer to the specified staging area. Once material reaches the designed staging area, depot personnel can separate and consolidate material for each **Donation** customer by matching YD#### appearing in supplementary address, rp 45-50 of the IRRD.

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P. 004

464

C8AH  
13:13:19

DISTRIBUTION STANDARD SYSTEM  
MILSTRIP TRANSACTION HISTORY INQUIRY

PAGE 003  
12 JAN 199

DOCUMENT NUMBER => SC44029345D158

SUFFIX =>

DATE	TIME	STATUS	TRANSACTION	IMAGE
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1998348 08473301

A5JSDM05365010946320 EA00126SC44029345D158

SY2314J 9

AONANS9WIA 0000715

[illegible]

## SIGNAL CODES

1. The RCP will communicate material movement information via the A5A/ A5J issue document to the depot. Appearing consistently on an issue document for RCP owned material for RCP Transfer, Donation and Sales customers will be Signal Code "M".
2. Signal Code "M" indicates ship to DODAAC provided in the supplementary address.
3. The RCP program also processes material movement documents for DRMS Reutilization and Foreign Military Sales customers. Shipments going to a Reutilization customer will always have a valid DODAAC appearing rp 45-50, and Foreign Military Sales (FMS) customers will be identifiable via the DODAAC appearing in rp 30-35, and rp 45-50. Issues released via RCP program having the S9W as Owner RIC in support of these customers will be handled as they are today. Issues for FMS customers will be shipped third party billing. Signal codes for these two customers may vary, depending upon customer.

### For RCP Sales Customers:

RCP Sales customers an all numeric pseudo DODAAC will appear in rp 45-50, along with the requisitioner number of SC4401, rp 30-35. This pseudo DODAAC replicates the last 6 digits of the RCP assigned customer bidder number and provides DRMS an audit trail for release of material to customer. RCP programming within DSS, marries the RCP Sales customer's pseudo DODAAC appearing in rp 45-50, to their shipping address found in the RCP Address file.

### For RCP Transfer customers:

For RCP **Transfer** customers the issue document will have a signal code of "M" directing attention to the supplementary address, rp 45-50. An alpha-numeric pseudo DODAAC will assign a permanent transfer customer address for each transfer customer shipping address received. The depots will "load" these pseudo addresses into their regular depot address file.

YT#### will indicate to the depot the shipment for S9W owned material is for a transfer customer.

The document number, appearing in rp 30-43, on the Transfer issue document, will be the RCP Customer Document number assigned by the RCP. The RCP Document Number will be comprised of the RCP Customer Identification Number, the Julian Date, and the Serial Part Number. The RCP customer identification number provides DRMS the audit trail needed.

### SIGNAL CODE, cont.

#### For RCP Donation customers:

Issues for RCP **Donation** customers will have a signal code of "M" and a "YD####" in rp 45-50 of the A5A document. The SF 123, (sample provided in appendix), will be given to customers picking up their material. The RCP Donation customer will present their "Removal Authority Document" (SF 123) at the depot as proof of their authorization to remove property. Depot personnel and/or the RCP Customer Liaison Representative will verify the document number (rp 30-35) appearing on the IRRD to the RCP assigned customer document number appearing on the SF 123, validate the NSN and quantity prior to release of property to the RCP **Donation** customer.

**MATERIAL NOT OFFERED TO RCP (DESTRUCTION OF MATERIAL)**

1. The Depot will continue to be responsible for the destruction of some disposal material.
2. A5Js for Subsistence and Controlled material will be received by the depot. A5Js received for Subsistence and Controlled material will continue to be processed by the depot as they do today. The depot will arrange the destruction of material in compliance with the applicable Federal Directives.
3. The depot will ensure destruction of Subsistence material is properly witnessed.
4. The depot will conduct a physical inventory to validate Controlled Items prior to their destruction.
5. The depot will complete documentation reporting the destruction of material as required.
6. The depot will confirm the release of Subsistence and Controlled items to the ICP via AR\_ transactions.
7. CIIC items identified by the ICP for disposal could include, but are not limited to:

Special Material Classification Coded items that are Nuclear, Explosives, Radioactive, Hazardous, FSC 6505/89, Air Force material "Inspection Data Coded", items with Demil Code F, Cryptologically coded, and items identified via the table of codes from DoD 4100.39-M, Table 61, Controlled Inventory Item Codes, provided as an attachment to this procedure.

CHAPTER 4  
TABLE 61  
CONTROLLED INVENTORY ITEM CODES

CH 3  
DoD 4100.39-M  
Volume 10

A table of codes indicating the security classification and/or security risk or pilferage controls for storage and transportation of DoD assets. These codes and the explanation of each code are as follows:

a. **CLASSIFIED ITEMS CODE:** A code indicating the material requires protection in the interest of national security in accordance with the provisions of DoD 5200.1-R, Information Security Program.

**CODE EXPLANATION**

A	Confidential - Formerly Restricted Data
B	Confidential - Restricted Data
C	Confidential
D	Confidential - Cryptologic
E	Secret - Cryptologic
F	Top Secret - Cryptologic
G	Secret - Formerly Restricted Data
H	Secret - Restricted Data
K	Top Secret - Formerly Restricted Data
L	Top Secret - Restricted Data
O	Item contains naval nuclear propulsion information; disposal and access limitations are identified in NAVSEAINST C5511.32. Store and handle in a manner which will preclude unauthorized access to this material.
S	Secret
T	Top Secret
U	Unclassified
7	Item displays sensitive information. Prior to disposal, all name plates, label plates, meter face plates, tags, stickers, documents or markings which relate items to weapons system/end item application must be removed and destroyed.
9	<i>This code identifies an item as a Controlled Cryptographic Item (CCI). CCI is described as secure telecommunications or information handling equipment, associated cryptographic component, or other hardware item which performs a critical COMSEC function. Items so designated are unclassified but controlled, and will bear the designation "Controlled Cryptographic Item or CCI."</i>

b. **SENSITIVE ITEMS CODE.** Material which requires a high degree of protection and control due to statutory requirements or regulations, such as narcotics and drug abuse items; precious metals; items which are of high value, highly technical or of a hazardous nature; and small arms, ammunition, explosives and demolition material.

- 1 Highest Sensitivity (Category I) - Nonnuclear missiles and rockets in a ready-to-fire configuration (e.g., Hamlet, Redeye, Stinger, Dragon, LAW, Viper) and explosive rounds for nonnuclear missiles and rockets. This category also applies in situations where the launcher (tube) and the explosive rounds, though not in a ready-to-fire configuration, are jointly stored or transported.
- 2 High Sensitivity (Category II) - Arms, Ammunition, and Explosives.
- 3 Moderate Sensitivity (Category III) - Arms, Ammunition, and Explosives.
- 4 Low Sensitivity (Category IV) - Arms, Ammunition, and Explosives.
- 5 Highest Sensitivity (Category I) - Arms, Ammunition, and Explosives with a physical security classification of Secret.
- 6 Highest Sensitivity (Category I) - Arms, Ammunition, and Explosives with a physical security classification of Confidential.
- 8 High Sensitivity (Category II) - Arms, Ammunition, and Explosives with a physical security classification of Confidential.
- Q *A drug or other controlled substance designated as a Schedule III, IV, or V item, in accordance with the Controlled Substance Act of 1970. Other sensitive items requiring limited access storage.*
- R *Precious Metals, a drug or other controlled substance designated as a Schedule I or II item, in accordance with the Controlled Substance Act of 1970. Other selected sensitive items requiring storage in a vault or safe.*

NOTE: Items coded 5, 6, or 8 will be stored and transported in accordance with the provisions of DoD 5100.76-M or DoD 5200.1-R, Information Security Program, whichever is more stringent.

c. **PILFERAGE CODE:** A code indicating the material has a ready resale value or civilian application for personal possession and, therefore, is especially subject to theft.

- J Pilferage - Pilferage controls may be designated by the coding activity to items coded U (Unclassified) by recording the item to J.

## WAREHOUSE REFUSALS

### TO THE ICP/OWNER:

Warehouse refusals may occur at the time the A5J is released by the ICP/Owner. If a physical inventory is conducted and the material is not located, the depot will respond to the ICP/Owner using an ARL transaction with a follow-on D9A, identifying the amount requiring adjustment by the ICP. The procedures for reporting warehouse refusals will continue as it does today. Transactions exiting to the ICP will be in accordance with the AMCL8A Owner Compliance Table, element "adjustment effective date", and will communicate the exact quantity of material unavailable.

### TO THE RCP:

If the depot receives an A5\_ from the RCP and finds at the point of count/selection, that full requested quantity is not available, the depot will respond to the RCP/S9W with an A6\_ for the amount refused, and a D9\_ for the adjusted quantity.



## RCP TRANSFER CUSTOMER (YT----) ADDRESS FILE PROCEDURES

A5As received by the Distribution Depots with *RIC FROM: S9W* material owner account for **TRANSFER** customers will *not* have a *valid* DODAAC. The incoming S9W directed issue (A5A) for a TRANSFER customer will have a supplementary address of YT in rp 45-46, and numerics in rp 47-50. An example of a **Transfer** customer's pseudo DODAAC would be YT0001, or YT0002.

It is **important** to note that the RCP offices in Battle Creek, have set up the new Transfer customer address file starting the number assignment with YT0001, YT0002, etc. The RCP Office will assign a new pseudo Transfer customer DODAAC for each new shipping address received, and provide pseudo DODAAC and shipping address data to the depot for add/load into the **regular depot DODAAC file**. The RCP Offices in Battle Creek will maintain the RCP TRANSFER customer address file with RCP POC Clara Wilburn, DSN 932-7518.

The DLA Distribution Depots operating the RCP program will add the RCP **Transfer** Customer addresses to the **depot's regular DODAAC address file**. For sites operating the RCP program via DSS, this address file will **REMAIN SEPARATE** from the DSS RCP Address File. The **non-DSS** sites (McClellan and San Antonio) operating the RCP program via SC&D/AWS will not have a separate RCP address file. All "YT####" addresses for the RCP Transfer customers will be added to their regular DODAAC file.

For the DSS sites operating the RCP: The distinguishing differences between an RCP TRANSFER customer and an RCP Sales customer is that the RCP TRANSFER customer will be assigned a pseudo DODAAC appearing in the supplementary address as YTnumerics. The RCP Sales customer will also have a pseudo address, however, RCP Sales customers will be assigned **all numerics** in the supplementary address and will have "SC4401" as the requisitioner number in rp 30-35.

As the RCP program is implemented/backfit at DLA DSS sites, RCP offices will provide each site a complete address file listing of **RCP Transfer customers** pseudo DODAACs with the associated shipping address for their "load" into the **Depot address file**. Once the Transfer addresses are loaded into the depot address file, all future addresses update changes (adds/changes/deletes) will be faxed or emailed to the site as agreed upon. These will be loaded as soon as possible after depot receipt.

An newly assigned RCP TRANSFER customer address is provided at attachment 1. Transfer customer assigned address data will include the following information:

PSEUDO UIC  
FEDERAL AGENCY NAME  
SHIPPING POC/PHONE #  
STREET ADDRESS/BLDG, SUITE#:  
CITY/STATE/ZIPCODE

The RCP TRANSFER Customer shipments will always be shipped by most efficient traceable means.

TRANSFERS

198

YT0001	USDA, CSREES-UNIV. OF KENTUCKY	(606) 257-2875	CRAIG LOCKE	2899 NEWTOWN PIKE
YT0002	USDA, APHIS, VS	(515) 284-4140	JAMES MCALPIN	210 WALNUT ST.
YT0003	US GEOLOGICAL SURVEY	(630) 617-8602	ANSELMO RODRIGUEZ	345 MIDDLEFIELD ROAD
YT0004	UNIVERSITY OF NEVADA	(702) 843-0266	CARL MARSH	
YT0005	NASA, JOHNSON SPACE CENTER	(281) 483-7948	DOROTHY STEARNS	2101 NASA ROAD 1
YT0006	NASA, LANGLEY RESEARCH CENTER	(757) 864-7427	MIKE ABELL	
YT0007	UNIVERSITY OF TEXAS	(512) 471-6054	MIKE DOWNER	2200 COMAL
YT0008	FEDERAL AVIATION ADMINISTRATION	(718) 712-8343	CHARLES CASSELLA	JFK INTERNATIONAL AIRPORT
YT0009	NATIONAL SCIENCE FOUNDATION	(703) 306-1123	DON WILKINS	1830 TABLE MESA DRIVE

TOTALS

12/98

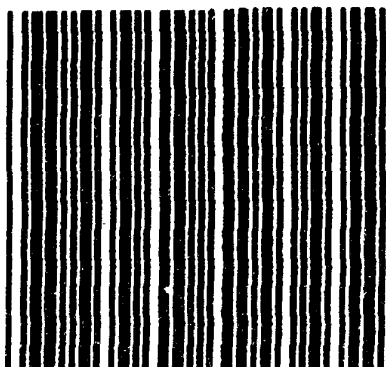
YT0001	MAIN CHANCE FARM - RECEIVING	LEXINGTON, KY	40546
YT0002	SUITE 891	DES MOINES, IA	60309
YT0003		MENLO PARK, CA	94025
YT0004	DEPARTMENT OF CHEMISTRY - MS 216	RENO, NV	89557
YT0005	BUILDING 421	HOUSTON, TX	77058
YT0006	BUILDING 1206 - RECEIVING	HAMPTON, VA	23681
YT0007	CENTRAL RECEIVING	AUSTIN, TX	78722
YT0008	FITZGERALD FEDERAL BUILDING	JAMAICA, NY	11430
YT0009		BOULDER, CO	80307

TOTAL P.03

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B001

PCN: N3YGM

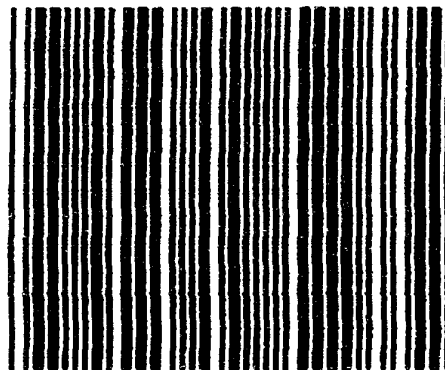


PRINT DATE: 1999025 CYCLE: 03  
 PICK BATCH: 2503X322 FUNC FLAG: MIS  
 HANDLING UNIT: O INSPECTION: N  
 SERIAL NO REQ: N DEST CODE: C  
 SHELF LIFE CODE: 0  
 PACK INSTR:  
 SPL:  
 ITEM ID NO: 4

NO SPECIAL CODE APPL

CSGC: 304

SORT GROUP:



MISSION PICK: N3YGM SHIP TO: YT0042

LOC: X322201AA  
 STK: 2520008844833 TRANSMISSI  
 CC: A U: EA O/U:  
 QTY: 00002 ZERO BAL: Y UPRICE: 01565.00  
 P&P RORD: N  
 MODE: 122308025K44541  
 SURC: SCON 12230890196764 X00  
 LEVEL PK: AC PRINT: 99025 STD: 99031  
 PICK CLASS: 0001 OF 0001  
 DISCRETE: B304 B001 H/L: H BIN: 3  
 CONTINUOUS: C/D: BIN

REPRINT

**MATERIAL SHIPMENTS NAME & ADDRESS FILE**  
**FOR RCP SALES CUSTOMERS**

1. The RCP offices in Battle Creek will generate A5A issue documents for RCP Sales customers. These A5As will have *RIC FROM: S9W* rp 67-69, *Signal Code "M"* rp 51, and *SC4401* in the *Requisitioner field*, rp 30-35, and an all numeric pseudo DODAAC appearing in the supplementary address, rp 45-50. This all numeric pseudo DODAAC corresponds with the RCP assigned bidder number, thereby providing an audit trail for the RCP from the point of receipt to issue of material to the sales customer.
2. RCP programming designed for the Defense Standard System (DSS) has a front-end edit that captures the incoming A5\_, subjects it to programming logic, and generates/directs the incoming document to the next appropriate step of the process. For incoming A5A issue documents for RCP Sales customers, the DSS programming logic looks for *RIC FROM: S9W*, *Signal Code "M"* and *SC4401*, in the *requisitioner field*. If all three of these identifiers are present, the incoming A5A is directed to the DSS RCP Address File to look for a "matching" bidder number and corresponding address. If a bidder number/address is found, then the A5A continues to flow through issue process.
3. If all criteria is present (*RIC FROM S9W*, *SC4401*, *Signal code "M"*), and the incoming A5A issue is directed to RCP Address File but no matching address is found, the issue will exception out and wait for the next cycle to try again. This problem would arise when the RCP Sales customer issue arrives *before* the depot has "loaded" the new customer shipping address into the RCP address file. The RCP Address File is a self contained file developed specifically for RCP Sales customers to prevent misdirected shipments. By establishing these upfront edits for incoming issue documents, DSS is able to prevent RCP directed issues bearing pseudo DODAACs from entering the depot address file, and causing a misdirected shipment because there is a match to DoD customer's valid DODAAC.
4. **To load RCP Sales Customer addresses to the RCP Address File**, the depot will receive via fax, or email an updated list of new RCP Sales customer shipping addresses. The depot will "load" the RCP customer addresses via RCP Address File screens provided by DSS as soon as possible after receipt. This task is normally accomplished by the depot transportation office personnel. Question concerning the faxed or emailed RCP customer addresses for both RCP Sales and Transfer customers may be directed to DSN 932-7518. Questions regarding the loading of the RCP Sales customers addresses into the DSS RCP address file, maybe directed to Beth Altman, DSN 427-2531.
5. RCP programming within DSS also automatically assigns the RCP Transportation Account Code (TAC) of S4RS as a part of the RCP Sales customer address file exiting data. All RCP Sales customer issues will be shipped utilizing the most efficient traceable means.

# RCP ADDRESS FILE

THE PATHWAY FOR DSS VERSION 7.2 THIS IS THE FIRST SCREEN

TD10 14:26:47	DISTRIBUTION STANDARD SYSTEM DDOO MASTER MENU	PAGE 001 19MAY1998																														
<table border="0"> <tr> <td>01= TRANSPORTATION SVCS</td> <td>16= CUSTOMER INQUIRIES</td> </tr> <tr> <td>02= RECEIVING</td> <td>17= DEMILITARIZATION</td> </tr> <tr> <td>03= WAREHOUSE OPERATIONS</td> <td>18= BATCH REPORT SELECTOR</td> </tr> <tr> <td>04= PPC</td> <td></td> </tr> <tr> <td><del>05= TRANSPORTATION</del></td> <td>20= ALOC</td> </tr> <tr> <td>06= PACKING/CONSOLID</td> <td>21= VIOLATIONS</td> </tr> <tr> <td>07= INVENTORY</td> <td>22= ITEM DATA</td> </tr> <tr> <td>08= REWAREHOUSING</td> <td></td> </tr> <tr> <td>09= OUTLOADING</td> <td>24= SER NUM TRKNG (SASP)</td> </tr> <tr> <td>10= QUALITY ASSURANCE</td> <td>25= TOTAL PACKAGE (TPF)</td> </tr> <tr> <td>11= COSIS</td> <td>BB= PGMR RELEASE MGT</td> </tr> <tr> <td>12= P&amp;P</td> <td>BZ= MISC SUPPORT FUNCTION</td> </tr> <tr> <td>13= ASSEMBLY/DISASSEMBLY</td> <td>RM= RELEASE MANAGEMENT</td> </tr> <tr> <td>14= SUPPORT</td> <td>S0= OPERATIONS SUPPORT</td> </tr> <tr> <td>15= INQUIRIES</td> <td>AM= ADMIN SUPPORT</td> </tr> </table>			01= TRANSPORTATION SVCS	16= CUSTOMER INQUIRIES	02= RECEIVING	17= DEMILITARIZATION	03= WAREHOUSE OPERATIONS	18= BATCH REPORT SELECTOR	04= PPC		<del>05= TRANSPORTATION</del>	20= ALOC	06= PACKING/CONSOLID	21= VIOLATIONS	07= INVENTORY	22= ITEM DATA	08= REWAREHOUSING		09= OUTLOADING	24= SER NUM TRKNG (SASP)	10= QUALITY ASSURANCE	25= TOTAL PACKAGE (TPF)	11= COSIS	BB= PGMR RELEASE MGT	12= P&P	BZ= MISC SUPPORT FUNCTION	13= ASSEMBLY/DISASSEMBLY	RM= RELEASE MANAGEMENT	14= SUPPORT	S0= OPERATIONS SUPPORT	15= INQUIRIES	AM= ADMIN SUPPORT
01= TRANSPORTATION SVCS	16= CUSTOMER INQUIRIES																															
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15= INQUIRIES	AM= ADMIN SUPPORT																															
AUEDSSOO - PRODUCTION REGION																																
PF1=MENU PF2=NEXT TRANS PF3=EXIT DSS PF5=BOOKMARK NEXT TRANS=> 05																																

SELECT 05 TRANSPORTATION

TD10 14:59:31	DISTRIBUTION STANDARD SYSTEM MAIN MENU 05 - TRANSPORTATION	PAGE 001 19MAY1998																										
<table border="0"> <tr> <td>A0= ROUTING</td> <td>Q0= SEAVAN MIS INQUIRIES</td> </tr> <tr> <td>B0= CHALLENGE PROCEDURES</td> <td>R0= ADDRESSING →</td> </tr> <tr> <td>C0= RATING AND DOCS</td> <td>S1= MILSTRIP LOAD &amp; MAINT</td> </tr> <tr> <td>D0= FRT RELEASE</td> <td>S2= MILSTRIP INQUIRIES</td> </tr> <tr> <td>E0= ENTER SPECIAL DATA</td> <td>S3= MILSTRIP PROCESSING</td> </tr> <tr> <td>F0= RESEARCH</td> <td></td> </tr> <tr> <td>H0= INBOUND DOCUMENTS</td> <td></td> </tr> <tr> <td>I0= INBOUND DISCREPANCIES</td> <td></td> </tr> <tr> <td>K0= LOAD &amp; MAINT TBLS</td> <td></td> </tr> <tr> <td>L0= WORKLD/SEAVAN</td> <td></td> </tr> <tr> <td>M0= SMALL PARCEL TABLES</td> <td></td> </tr> <tr> <td>N0= SMALL PARCEL PROC</td> <td></td> </tr> <tr> <td>P0= SEAVAN PROCESSING</td> <td></td> </tr> </table>			A0= ROUTING	Q0= SEAVAN MIS INQUIRIES	B0= CHALLENGE PROCEDURES	R0= ADDRESSING →	C0= RATING AND DOCS	S1= MILSTRIP LOAD & MAINT	D0= FRT RELEASE	S2= MILSTRIP INQUIRIES	E0= ENTER SPECIAL DATA	S3= MILSTRIP PROCESSING	F0= RESEARCH		H0= INBOUND DOCUMENTS		I0= INBOUND DISCREPANCIES		K0= LOAD & MAINT TBLS		L0= WORKLD/SEAVAN		M0= SMALL PARCEL TABLES		N0= SMALL PARCEL PROC		P0= SEAVAN PROCESSING	
A0= ROUTING	Q0= SEAVAN MIS INQUIRIES																											
B0= CHALLENGE PROCEDURES	R0= ADDRESSING →																											
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I0= INBOUND DISCREPANCIES																												
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M0= SMALL PARCEL TABLES																												
N0= SMALL PARCEL PROC																												
P0= SEAVAN PROCESSING																												
PF1=MENU PF2=NEXT TRANS PF3=EXIT DSS PF5=BOOKMARK NEXT TRANS=> S1																												

NEXT SELECT S1

TD1W 16:06:46	DISTRIBUTION STANDARD SYSTEM TRANSPORTATION: DETAIL MENU S1 - MILTRIP LOAD & MAINTAIN	PAGE 001 19MAY1998
<hr/>		
W1= FRUST CRITERIA W2= DELIVERY PRI TBL W3= TRANS DATA UPDATE W4= CRIF MAINTENANCE W5= LOC DEL CUST PREF W6= MAINTAIN BOM QBL <del>W7= L&amp;M ADDRESS REC</del> W8= L&M ADDRESS REC W9= ADDRS MASS UPDATE WA= STATE LOC TBL WD= FMS SII XREF WC= PSEUDO RIC WD= L&M SHIP PREF REC WF= L&M TRANSSHIP QBD	WG= MAINT CONUS CARRIER WH= DMISA OWNER PURP CODE WI= CHANGE QBL HEADER WJ= L&M LOCAL DEL ADDRS	
<hr/>		
PF1=MENU PF2=NEXT TRANS PF3=EXIT DSS PF5=BOOKMARK NEXT TRANS=> W7		

FOR ADDING, CHANGING, OR DELETING ADDRESS ~~W7~~\*

C8R5 15:45:09	DISTRIBUTION STANDARD SYSTEM RCP ADDRESS DATA MAINTENANCE	PAGE 001 19MAY1998
<hr/>		
ACTION ==> A (A, C, D) DODAAC ==> 997097		
<hr/>		
GEO-AREA ==> JJ GBLOC ==> IOOI SPLC ==> 567230000 MILES ==> 00496		
<hr/>		
TAC ==> 1 ZIP-CD ==> 633030000 CNTRY- CD ==> US STATE-CD ==> MO		
<hr/>		
=> LEBEAU => POC: CHAD LEBEAU (314)441-7706 => 1213 SANDSTONE DR. => ST. CHARLES, MO 63303		
<hr/>		
-F1=MENU -F2=NEXT TRANS -F3=EXIT DSS -F5=BOOKMARK -F10=HELP		
NEXT TRANS=>		

note: always input 1 in TAC



~~RCP INQUIRIES~~ ON RCP ADDRESSES PATHWAY IS 05 - S2 - FL

TD1X	DISTRIBUTION STANDARD SYSTEM	PAGE 001
16:04:54	TRANSPORTATION: DETAIL MENU S2 - MILSTRIP INQUIRIES	19MAY1998
<hr/>		
X1= DOC TYPE	XF= CICS EXCEP DATA INQ	
X2= RIC/COMM-RI	XG= TRANSSHIP I/P INQ	
X3= GEO-TRANSIT TIME	XH= TRANSSHIP LOT NO INQ	
X4= TRANS ACCT DATA	XI= TRANSSHIP SER NO INQ	
X5= MRO HISTORY	XJ= TRANSSHIP CCN INQ	
X6= MILSTRIP TRANS	XK= LOC DEL CUST PREF INQ	
X7= MRO REJ ADDR	XL= SHIP PREF REC INQ	
X8= ADDRESS INQUIRY	XM= PROJ ADDR INQ	
	XN= MRO PROJ REC INQ	
XA= DEL PRI TESTER	XO= CANCELLATION DATA	
<del>XB= RCP ADDR INQ</del>	XP= MRO CANCEL REC INQ	
XC= RCP TRANS INQ	XQ= ZIP CODE/DODAAC INQ	
XD= DEL PRI CD INQ	XR= MRO STATUS INQUIRY	
XE= PSEUDO RIC INQ	XS= SM PARCEL INELIGIBLE	
<hr/>		
-----PF1=MENU-----PF2=NEXT TRANS-----PF3=EXIT DSS-----PF5=BOOKMARK-----		
NEXT TRANS=>		

THEN SELECT XB

C8R4	DISTRIBUTION STANDARD SYSTEM	PAGE 001
16:22:35	RCP ADDRESS DATA INQUIRY	19MAY1998
<hr/>		
DODAAC => 997097		
<hr/>		
GEO-AREA => JJ GBLOC => IOOI SPLC => 567230000 MILES => 00496		
<hr/>		
TAC=>>>> 1		
ZIP-CD =>>>> 633030000		
EFF-DT =>>>> 1997240		
CNTRY-CD => US		
CHG-NO =>>>> L0307		
STATE-CD=>>>> MO		
<hr/>		
>>> LEBEAU		
>>> POC: CHAD LEBEAU (314)441-2706		
>>> 1213 SANDSTONE DR		
>>> ST. CHARLES, MO 63303		
<hr/>		
-F1=MENU-----F2=NEXT TRANS-----F3=EXIT DSS-----F5=BOOKMARK-----F10=HELP-		
NEXT TRANS=>		

JAN. -12' 99(TUE) 14:26

P.003

C8AH  
13:07:03

564  
DISTRIBUTION STANDARD SYSTEM  
MILSTRIP TRANSACTION HISTORY INQUIRY

PAGE 00  
12JAN19

DOCUMENT NUMBER => SC440183164822 SUFFIX =>

DATE TIME STATUS TRANSACTION IMAGE  
1999012 05591401 A5ASDM05365013414145 EA00001SC440183164822  
211641M 09 1JS9WIA 0007680

--F1=MENU--F2=NEXT TRANS--F3=EXIT DSS--F5=BOOKMARK--F7/F8=PF/PB--F10=HELP----  
THIS IS THE ONLY SCREEN

TRANS CONTINUES

NEXT TRANS==>

1. TOTAL PRICE										2. SHIP FROM										3. SHIP TO																																							
DDJF JACKSONVILLE										FLORIDA 3212										211641																																							
SW3122																																																											
4. MARK FOR										211641																																																	
JARROD INC.																																																											
POC: JOHN (609) 310-0100																																																											
5. DOC DATE										6. NMFC										7. FRT RATE										8. TYPE CARGO										9. PS																			
99012																																								U																			
10. QTY RECD										11. UP										12. UNIT WEIGHT										13. UNIT CUBE										14. UFC										15. SL									
00000										00000000.30										0000.007																				0																			
18. FREIGHT CLASSIFICATION NOMENCLATURE																																																											
17. ITEM NOMENCLATURE																																																											
SHIM																																																											
16. TY CONT										18. NO CONT										20. TOTAL WEIGHT										21. TOTAL CUBE																													
22. RECEIVED BY																				23. DATE RECEIVED																																							

24. DOCUMENT NUMBER & SUFFIX (30 44)  
SC440183164822

25. RATIONEL STOCK NO & ADD (4 22)  
5365013414145

26. RC (4 6)  
SDM EA 00001 A 0007680

27. ADDL DATA  
A6HVP

28. RC (4 6)  
A6HVP

29. DT (2 2)  
A6HVP

30. CODE (7 1)  
A6HVP

31. CTR (3 5 6)  
A6HVP

32. UP (1 4 5)  
A6HVP

33. PROJ:  
REC OCN: JON:  
SPI: HCC:  
DMIL: A CIIC: U

34. STOCK FUND  
D/C-PK: B110/1104 / DSG: BIN: B02  
PCN: A6HVP

UIC:81

5/18/98

994112	AIR PARTS SUPPLY	(818) 879-7366	JACK FERGUSON
994152	FABRICOR	(513) 353-3772	ELI MARTIN
994216	WILLIAM FITCHBURN	(707) 446-3428	WILLIAM FITCHBURN
994382	AVLITE AVIATION INC	(805) 239-4037	TOM (4/24/98)
994347	TRIPLE C MARINE SALVAGE INC	(504) 384-9517	WIDE A CLOUTIER
994745	S&D RESOURCES CO IT TRANSFER	(406) 434-5306	JIM STARR
995245	SYNDERS SURPLUS INC	(208) 438-5400	WARREN SNYDER (as of 4/28/98)
995254	VINCENT MEDZA/MERIT OIL CORP	(201) 491-9565	VINCENT MEDZA
995402	DOUGLAS BIRCH	(215) 350-7797	DOUGLAS BIRCH
995543	JERRY TRAVIS HAIRE	(817) 458-3894	JERRY T. HAIRE
995843	KENNETH FAULKNER, SR	(805) 313-8816	KENNETH FAULKNER, SR.
996176	MAINLINE METALS INC	(909) 500-1240	JOHN PALIE
996323	SNYDERS PAUL AUTO INC	(208) 438-5400	WARREN or RANDY SNYDER
996862	STEPHEN E. MILEY	(517) 739-8393	STEPHEN or ESTHER MILEY
997097	CENTRAL OKLA METAL PROCESS	(705) 354-3809	BILL THORP
997634	JOSEPH JOHN NEMETH	(800) 334-0198	JOV
997661	AERO LAMINAR DYNAMICS	(213) 721-4419	J. R. MARUSCHAK
997783	SEMINOLE MEDICAL EQUIP CO	(904) 539-7090	PETE ANVELLO
007803	TURBINE POWER SPECIALISTS	(619) 930-0600	RONALD THEETGE
998130	AEROTECH HERMAN NELSON INC	(204) 633-1999	ANYONE
998722	JANCEP	(719) 434-5217	MARK JANCEP
999097	R. T. BURTON & COMPANY	(709) 868-1311	JANIE or KRISTI
999258	ROBERT HOUGH	(206) 531-8148	ROBERT HOUGH
999674	AEROSPACE SUPPLY INC	(305) 769-8655	MARVA SIMMONS
A25XAP	DISA - INDUSTRIAL SUPPLY ACCT.	DON 986-3564	RECEIVING
997097	LEBEAU	(314) 441-2706	CHAD LEBEAU 5/18/98

\*\*

\*\* = CHANGE

OPTIONAL FORM NO. 10-80

FAX TRANSMITTAL

NUMERIC

1 of 1 page

TO: GLENN DAVIS

FROM: CLARA

SUBJECT: JANCEP

PHONE: 932-7818

FAX: 337-3839

FAX: 933-7287

FORM 10-80 (1-77)

FORM 10-80

GENERAL SERVICES ADMINISTRATION

MAY-18-1998 09:15 FROM RECYCLING UNIT FOR MAIL

D-3355055 7-11/98

UIC'S)

5/18/98

MAY-18-1998 09:15 FROM RECYCLING CONTROL POINT TO

6-333839 P.02/02

994112	5347 STERLING CENTER DRIVE	WESTLAKE VILLAGE, CA 91361
994152	7118 MORGAN ROAD	CLEVELAND, OH 45002
994216	6315 KATLEBA LANE	VACAVILLE, CA 95687
994302	3150 PROPELLER DR	PASO ROBLES, CA 93446
994347	115 SECOND STREET	MORGAN CITY, LA 70380
994796	MACTHWAY 1 WEST SHULBY	BRIDGEMOUNT, MT 59474
995245	205 WEST ELLIS	PAUL, ID 83347
995256	897 RAYMOND BLVD.	NEWARK, NJ 07105
995402	4904 TUCKAHOE DRIVE	WAKE FOREST, NC 27587
995543	ROUTE 1 BOX 632	BANGER, TX 76266
995843	1114 STOCKTON STREET	BAKERSFIELD, CA 93305
996176	400 WEST STREET	W. BRIDGEWATER, MA 02379
996323	205 WEST ELLIS	PAUL, ID 83347
996862	2073 NORTH 45TH	EAST TAWAS, MI 48730
997097	541 W. MAIN ST.	YUKON, OK 73099
997634	3325 N LIBERTY	WINSTON SALEM, NC 27105
997661	1615-D MINES AVENUE	MONTEBELLO, CA 90640
997783	815D N. MAIN STREET	HAVANA, FL 32333
997883	2131 LAS PALMAS DRIVE SUITE B	CARLEBAD, CA 95008
998130	231 3RD STREET	PEMBINA, ND 58271
998722	6667 RIDGE RD	LOCKPORT, NY 14094
999097	5772 WHEELER ROAD, BOX 200 F-18	AUGUSTA, GA 30909
999258	1211 90 ST. E.	TACOMA, WA 98445
999674	3901 NW 145TH ST BLDG. 147	OPA-LOCCA, FL 33054
A25XAP	NEW CUMBERLAND ARMY DEPOT	NEW CUMBERLAND, PA 17070
** 997097	1213 SANDSTONE DR.	ST. CHARLES, MO 63303

TOTAL P.02

replace | stored | update | record 13

udne5010.002  
89d3575

DAISY NATIONAL SALES PROGRAM  
MAINTAIN RCP SHIPPING ADDRESS

05/19/98  
07:49

IPB NUMBER: 018253 BIDDER REGISTRATION NUMBER: 20  
BIDDER IDENTIFICATION NUMBER: ~~3001~~019952

SHIP-TO COMPANY NAME:

SHIP-TO FIRST NAME: ROBERT

SHIP-TO MIDDLE NAME: H.

SHIP-TO LAST NAME: BRUCE

SHIP-TO ADDRESS: 15308 ROBERT AVE

SHIP-TO CITY: OKLAHOMA CITY

SHIP-TO STATE: OK

SHIP-TO ZIP: 73165

SHIPPING POC: PETE ZINNATO

SHIPPING PHONE: 805-529-2022

SHIPPING FAX: 805-529-2837

(ENTER IPB NUMBER TO GET ADDRESSES FOR COMPLETE SALE)

(ENTER IPB NUMBER AND BIDDER ID OR BRN TO GET SINGLE BIDDER ADDRESS)

PRESS F3 AFTER ENTRY.

ENTER NAME TO SHIP TO.

F1-Prv Form | F2-Nxt Form | F3-Prv Rec | F4-Nxt Rec | F5-Fld Help | F10-More Key

\* \* = CHANGE

OPTIONAL FORM 38 (7-83) *NUMERIC*

FAX TRANSMITTAL	
To: <i>GLENN DAVIS</i>	From: <i>CLARA</i>
Date/Time: <i>5/19/98</i>	Phone: <i>933-7518</i>
Fax: <i>339-3837</i>	Fax: <i>933-7287</i>

FORM 1540-01-817/788 5008-101 GENERAL SERVICES ADMINISTRATION

MAY-19-1998 09:25 FROM RECYCLING CONTROL POINT TO

6-3393839 P.01/01

## **RCP DONATION CUSTOMER ISSUE RELEASE PROCEDURES**

NOTE: The Distribution Depot Name and Address file/table should be loaded to recognize incoming issue documents with YD#### in the supplementary address, rp 45-50. The depot address file will “key” on the “YD” portion of the supplementary address, and direct material picked for the RCP Donation customer to the depot designated staging area for RCP Donation customer pick-up.

1. The RCP program is required by law to “offer” excessed material to their customers in sequential order. Once the RCP accepts material ownership into their S9W account the RCP begins their customer offering process via the World Wide Web (WWW), (at <http://www.drms.dla.mil> ). Reutilization (other DoD customers) and Transfer (other Federal Agencies) customers have first 21 days to select material. At the conclusion of the 21 days, the RCP material offerings are expanded to the Donation customer for another 21 days. Donation customers are groups like State of Utah/Texas, the Boys Scouts, etc. Because this group of customers is not required to purchase the material, and DRMS/RCP cannot charge a shipping fee to cover shipping costs, the RCP Donation customer will pick up their property or arrange pick-up at their expense. If the material is still available after the conclusion of this 21 day period, the RCP customer offering period is again expanded for another 18 days to the RCP sales customers (who are from the private sector).
2. The RCP will generate material issue documents for release of S9W-owned material for the Donation customer. Prior to the release of the A5A issue document, the RCP Operations Office will fax a copy of the incoming issue document to the depot along with the Standard Form 123. The Standard Form 123 is the document the Donation customer will have in hand when they arrive at the depot to pick up material. The customer assigned identification number appearing on the SF 123 will be incorporated as a part of the document number, rp 30-35. See example provided behind this procedural instruction.
3. Distribution depots will “load” YD#### to their depot address file to direct material issues for RCP Donation customers to a depot designated staging area (e.g., bldg 12, bay 3). Incoming issue documents from the RCP having the “YD#### in the supplementary address, rp 45-50.
4. The RCP will have an RCP Customer Liaison Representative for each site operating the RCP program. This Liaison will serve as an interface between the depot and the donation customer, as well as work for the RCP Offices in Battle Creek, MI to gather line item description data for the RCP/S9W-owned material, and assist with problem resolution.
5. The RCP Customer Liaison Representative will work with the depot and customer to establish material pick-up time.

#### **RCP DONATION CUSTOMER ISSUE RELEASE PROCEDURES, cont.**

6. When the RCP Donation customer arrives at the depot pick-up point, they will present a copy of the SF 123. Prior to releasing the material to the customer, the RCP Customer Liaison will validate the Donation customer's assigned identification number via cross-reference to the Issue Receipt/Release Document (IRRD) document number, NSN and quantity. The Donation customer will sign the SF 123, and a copy will be retained for files as an indication that the item and quantity are correct and that the customer accepts and has removed the property from the depot.
7. The RCP Donation customer has 6 primary removal days from the point of material availability for pick-up. Additionally, the RCP will allow the customer a 10 day default window as a last opportunity for the customer to remove their selection. There may be situations where the donation customer has a problem with arranging transportation for material pick-up. If this occurs the RCP Customer Liaison will work between the RCP donation customer and depot to reset material pick-up timeframes.
8. Should the customer fail to pick up their selected property within the 10 day default period, the depot will, at the direction of the RCP, initiate a D7\_ reversal, and generate an A5J disposal document removing the material to the collocated DMRO.

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 00										1 TOTAL PRICE		2 SHIP FROM		3 SHIP TO	
D I RI H UI QUANTITY SUPPLE- S F DIS- PRO- P RDO A RI OCM UNIT PRICE DOLLARS CTS										DOLLARS CTS		DOLLARS CTS		DOLLARS CTS	
C E N FROM S T R E R G N D TION I U TRI- JECT I R I O U										0001168 000010512		DDDC 2688 WOODEN ST SAN DIEGO CA 9		YD0038	
B5RSDX0 HD 00009 YD0038M 09 59WIA										0001168 000010512		4. MARK FOR YD0038			
46X7789080001										5 DDC DNT 6. WFC 99015 153120		7. FRT RATE 72129		8. TV CARGO 9. PG U	
753009857012										10. QTY RECD 11. UP 12. UNIT WT 13. U CUBE 14. UFC 15. SL		16. FREIGHT CLASSIFICATION NOMENCLATURE PAPER FILE FOLDERS			
SDX HD 00009 A 0001168										17. ITEM NOMENCLATURE FOLDER, FIL		18. TY CNT 19. NO CONT 20. TOTAL WEIGHT 21. TOT CUBE			
PCN: 4281P										22. RECEIVED BY		23. DATE REC			
PROJ: REC OCN: JON: HCC: CIIC: U															
D/C-PK: 8288/0018										STOCK FUND DSG:		BIN: PCN: 4281P			

Jan-20-99 12:54 DDDC SAN DIEGO 619 556 8133 P.04  
 CBR4 DISTRIBUTION STANDARD SYSTEM PAGE 001  
 12:10:40 RCP ADDRESS DATA INQUIRY 20JAN1999

-----  
 DODAAC ==> YD0038  
 -----

GEO-AREA ==> AA GBLCC ==> I001 SPLC ==> 869593290 MILES ==> 00001

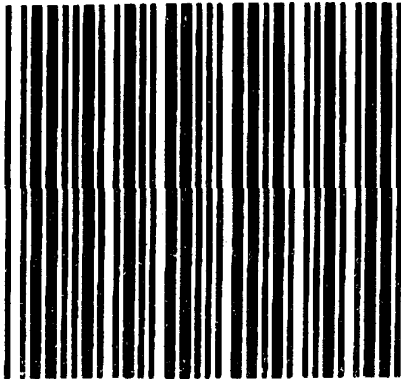
TAC ==> 1  
 ZIP-CD ==> 921360000  
 EFF-DT ==> 1998343 CHG-NO ==> L3061  
 CNTRY-CD ==> US STATE-CD ==> CA

--> SOUTH DAKOTA 46 JERI DECKER  
 ==> 605-353-7150  
 ==> STAGE FOR PICK-UP  
 ==>



[illegible][illegible]

PICK 0001 OF 0001



B001

PCN: N2GU8



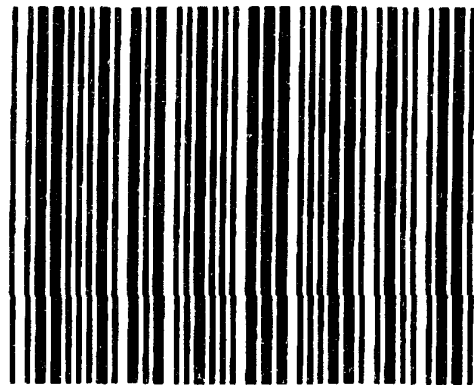
PRINT DATE: 1999021 CYCLE: 02  
PICK BATCH: 1602A120 FUNC FLAG: LOC  
HANDLING UNIT: 0 INSPECTION: N  
SERIAL NO REQ. DEST CODE: C  
SHELF LIFE CODE: 0  
PACK INSTR:  
SPI:

FORM-3D NO:

NO SPECIAL CODE APPL

CSGC: 101

SORT GROUP:



MISSION PICK:

N2GU8

SHIP TO:  
YD0035

LOC: A120414AA  
STK: 8430005965656 SHOES, SAFE  
CC: A UH: PR O/U: Y  
QTY: 00073 ZERO BAL: N UPRICE: 00039.05  
P&P RQD: N  
MODE: 42X113016X79497  
SURC: SCOP 42X11383230002 X00  
LEVEL PK: AC PRINT: 99021 STD: 99024  
PICK CLASS: 0001 OF 0001  
DISCRETE: B101 B001 H/L: H BIN: 3  
CONTINUOUS: C/D: BIN:

REPRINT

TRANSFER ORDER  
SURPLUS PERSONAL PROPERTY

ORDER NUMBER: 7-8R-00096 A  
4638-0199-49

DATE: 2010-01-17 PAGE 1 of 2

1. TYPE OF ORDER  
☒ STATE AGENCY ☐ DOD/SEAL ☐ FAA

2. TO: GENERAL SERVICES ADMINISTRATION (FPRS)  
 WSSPO, GSA, REGION 9BFP  
 SAN FRANCISCO, CA

3. HOLDING AGENCY (Name and address):  
 DRMO HILL

4. LOCATION OF PROPERTY:  
 SAME AS BLOCK 9  
 RCP program  
 not DRMO Hill

5. TOTAL COST: \$27,270.00

6. LOCATION OF PROPERTY:

7. FOR GSA USE ONLY

SOURCE CODE: ☐

STATE: ☐ CITY: ☐

TYPE OF DONATION: ☐

ADJUSTED ALLOCATION CODE: ☐

11. PICKUP OR SHIPPING INSTRUCTIONS\*

When Available Please  
Notify Block 13a

The State Agency agrees to the terms & conditions of this transfer as outlined in the SF 123 Certifications, Agreements, and Assurances certification document executed on 7-21-97.

12. SURPLUS PROPERTY LIST

L/I NO.	IDENTIFICATION NUMBER(S)	DESCRIPTION	COND CODE	QUANTITY AND UNIT	ACQUISITION COST	
					UNIT	TOTAL
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	6115004651030	(SC440281360470) GENERATOR SET, DIESEL  UT LIST 49-8-0243-49	A	FX	2 EA.	13,635.00
						27,270.00

13. TRANSFEREE ACTION

Transferor certifies and agrees that transfers and donations are made in accordance with 41 CFR 101-44, and to the terms, conditions, and assurances as specified on this document.

TRANSFEREE (Name and address of State Agency, SEA, or public recipient):  
 SD Federal Property Agency  
 20 Colorado Ave, SW  
 Huron, SD 57350  
 605/353-7150  
 FAX 605/353-7164

SIGNATURE AND TITLE OF STATE AGENCY OR DONEE REPRESENTATIVE:  
 605/353-7150  
 JARKE L. HAEDER DIRECTOR

SIGNATURE OF HEAD OF THE SEA (if different):  
 (Signature)

DATE: 6/4/98

14. ADMINISTRATIVE ACTION

I certify that the administrative actions pertinent to this order are in accordance with 41 CFR 101-44 and as specified on this document have been and are being taken.

DETERMINING OFFICER (MGR or FAAT):  
 GSA APPROVING OFFICER:  
 PATRICK LAMB, MGR  
 REG UTIL & DONATION

SIGNATURE OF DETERMINING OFFICER:  
 SIGNATURE OF APPROVING OFFICER:  
 (Signature)

DATE: 6/3/98

\* Please include "ZIP Codes" in all address blocks.

2010-01-17 SF 123-101

123-101

NO. 101-100 6 NO. 101-100 659

STANDARD FORM 123 (REV. 8-87)  
 Prescribed by GSA  
 92-91 0001-10-100

TRANSFER ORDER SURPLUS  
PERSONAL PROPERTY

48-8-0605-48 SD  
SURPLUS PROPERTY LIST (CONTINUATION SHEET)

Page 8

LI NO.	IDENTIFICATION NUMBERS	DESCRIPTION	CC DC	QTY-U/I	ACQUISITION UNIT	COST TOTAL
a	b	c	d	e	f	g
		18 MARCH 98				
082	SC440280560536	4730-01-0963506-48X80680830081 NIPPLE, PIPE	A1	5 EA	32.00	160.0
		18 MARCH 98				
083	SC440280560537	4720-01-0964504-48X80680830082 HOSE	A1	2 EA	25.00	50.0
		18 MARCH 98				
084	SC440280560539	4720-01-0989344-48X80680830083 HOSE, NONMETALLIC	A1	8 EA	25.00	200.0
		18 MARCH 98				
085		4730-01-1099646-48X80680830084 STUD ASSEMBLY	A1	14 EA	9.00	126.0
		19 MARCH 98				
086	SC440280570435	4730-01-1155970-48X80680830120 NIPPLE, TUBE	A1	53 EA	19.00	988.0
		19 MARCH 98				
087	SC440280500915	4240-01-1830446-48X80680830085 LENS, GOGGLES, INDUST	A1	146 EA	1.00	146.0
		12 MARCH 98				
088	SC440280500843	4140-01-1040743-48X80680830087 FAN ASSEMBLY	A1	6 EA	46.00	276.0
		12 MARCH 98				
089	SC440280500450	4030-00-2705436-48X80680830088 HOOK, CHAIN, S	A1	2 HD	1.00	2.0
		12 MARCH 98				
<del>090</del>	<del>SC440280500660</del>	<del>6105-00-7771649</del> ROTOR, MOTOR	<del>A1</del>	<del>32 EA</del>	<del>405.00</del>	<del>12,960.0</del>
		12 MARCH 98				
091	SC440280550075	2910-01-1215269-48X80680830090 PUMP, FUEL, CAM ACTUA	A1	8 EA	536.00	4,288.0
		17 MARCH 98				
092	SC440280500717	5340-00-9122364-48X80680830091 PADLOCK	A1	2 EA	8.00	16.0
		12 MARCH 98				

Source: Fed. Bureau SF 123

**STATE ABBREVIATION CODES**

**DEFINITION:** A code reflecting a particular state, commonwealth, trust territory, etc.

**TABLE ID:** NUST/ALST **CHARACTERS:** 2  
**DATA TYPE:** ALPHANUMERIC

STATE	CODE	ABBREV
Alabama	01	AL
Alaska	02	AK
American Samoa	80	AS
Arizona	04	AZ
Arkansas	06	AR
California	06	CA
Colorado	08	CO
Connecticut	09	CT
Delaware	10	DE
Florida	12	FL
Georgia	13	GA
Guam	66	GU
Hawaii	14	HI
Idaho	16	ID
Illinois	17	IL

**STATE ABBREVIATION CODES-continued**

<b>STATE</b>	<b>CODE</b>	<b>ABBREV</b>
Indiana	18	IN
Iowa	19	IA
Kansas	20	KS
Kentucky	21	KY
Louisiana	22	LA
Maine	23	ME
Maryland	24	MD
Massachusetts	25	MA
Michigan	26	MI
Minnesota	27	MN
Mississippi	28	MS
Missouri	29	MO
Montana	30	MT
Nebraska	31	NE
Nevada	32	NV
New Hampshire	33	NH
New Jersey	34	NJ
New Mexico	35	NM
New York	36	NY

**STATE ABBREVIATION CODES -continued**

<b>STATE</b>	<b>CODE</b>	<b>ABBREV</b>
North Carolina	37	NC
North Dakota	38	ND
Northern Marianas	89	CM
Ohio	39	OH
Oklahoma	40	OK
Oregon	41	OR
Pennsylvania	42	PA
Puerto Rico	72	PR
Rhode Island	44	RI
South Carolina	45	SC
South Dakota	46	SD
Tennessee	47	TN
Texas	48	TX

## STATE ABBREVIATION CODES-continued

STATE	CODE	ABBREV
Trust Territories of the Pacific Islands	76	TT
Utah	49	UT
Virginia	61	VA
Virgin Islands	78	VI
Washington	63	WA
Washington DC	11	DC
West Virginia	64	WV
Wisconsin	65	WI
Wyoming	66	WY



### RCP DONATION CUSTOMER PICK-UP

The RCP **Donation** customers are the *only* customers selecting RCP material permitted to pick-up their chosen property. **Donation** customers are DRMS customers who have opportunity just *after* the DRMS Reutilization (other DoD activities), and Transfer, (other Federal agencies), and just *before* Sales (private sector), to select excessed material for their activity (e.g., State of Texas/Arizona). For this customer, the RCP owned material is issued free of charge, so to avoid paying shipping costs, DRMS requires the RCP **Donation** customer arrange material pick-up.

Sites implementing the RCP, must designate a staging area/customer pick up point, where selected material for the donation customer may be held awaiting customer pick up/material release. The RCP donation customer has six working days to remove their selected material. Arrangement for donation material pick-up will be coordinated by the RCP Customer Representative Liaison. The Liaison will determine when material will be available in the staging area for pick-up, day and time when the customer will come for the material, and communicate to the customer size of vehicle they will need to accommodate their selection.

RCP Donation customers will be issued at the time the RCP approves their material selection a Standard Form 123, Transfer Order Surplus Property. This document is their proof of ownership, and they must present the document at the depot before property may be released.

Each SF 123 form will have an assigned donation customer number handwritten across the top. Incorporated into the document number, is the state code, the customer bidder number, the julian date, and the number of selections per contract. An example would be:

46X80281540001 = 46 X 802 8154 0001

46 = assigned State code, X is a constant, 802 is customer assigned number, the julian date is 8154, and 0001 is a constant.

The individual working with the **Donation** customer at the pick-up point, will validate the customers hand-written copy against documentation received via fax from the RCP offices. If all is in order, the material will be loaded into the customers conveyance, the customer will sign the depot copy of the SF 123, which indicates they have accepted the material. The depot would maintain the signed documentation on file.

Should the RCP Donation customer has a 10 day default period. This option may be needed by the **Donation** customer to make alternate pick up arrangement. The RCP Customer Liaison will work closely with the **Donation** customer and RCP offices in Battle Creek. Should the Donation customer default the RCP Customer Liaison Representative will authorize via the RCP Offices in Battle Creek, the depot's D7 reversal, and generation of an ASJ to remove the material to the collocated DRMO.

### **RCP DONATION CUSTOMER DEFAULTS**

The Depot and the RCP Customer Liaison Representative will monitor the in-flow of material from depot storage to the depot designated staging area for RCP Donation customers to prevent selected property from extensive hold-time. Most depots have little space to stage property so ensuring *Donation customers remove their property within the allotted timeframes* is important.

The RCP Donation customer has a 6 working day material/property selection removal period, with a 10 day default period.. During the 10 day default period, the RCP (National Sales Offices) will inform the customer that failure to pick-up their selection with the 10 day default period will void the contract.

A5As generated for the selection of material for the Donation customer will have been confirmed to the RCP at the time of pick, or at the pack station. Should the donation customer default on the contract they have with RCP, and the RCP Customer Liaison Representative has confirmed the Donation customer's contract is void with RCP Offices in Battle Creek, the depot will initiate a D7\_ reversal, followed by a depot generated A5J to remove the material from the depot staging area to the collocated DRMO.

## GLOSSARY OF TERMS

A5A - Material Release Order, will be generated by RCP for the release of RCP/S9W owned material held in store at the depot to the RCP customer.

A5J - Disposal Release Order, will be generated by ICP and RCP for the release of material in store for shipment to DRMO.

ARJ - Depot response to the ICP/RCP A5J transaction, confirming the availability of the requested material quantity.

ARK - Depot response to the ICP/RCP A5J transaction, indicating more than the requested quantity is available for the customer.

ARL - Depot response to the ICP/RCP A5J transaction, indicating less than the requested quantity is available.

ARA - Depot response to the RCP A5A transaction, indicating more than requested quantity is available for customer.

ARR - Depot response to the RCP A5A transaction, indicating less than requested quantity is available.

ARO - Depot response to the RCP transaction confirming the availability and release of material to the RCP customer.

ADVICE CODE - Provides coded instructions from the requisitioner to supply sources, or from supply source to requisitioner to indicate supply actions.

CLASSIFIED MATERIAL - material that requires protection in the interest of national security. Degrees of classified material include "CONFIDENTIAL", "SECRET", and "TOP SECRET".

CLEAN STOW - material stored that matches the IMD as to quantity, NSN, Condition Code, and location.

CONTROLLED MATERIAL - material that requires security storage. Controlled material includes drug abuse items, (including stimulant and depressant drugs), narcotics, drug abuse paraphernalia, and tobacco. Some items identified by DEA Schedule symbols III, IV, or V, and other items requiring security (but not vault storage) are identified in the Federal Supply Catalog.

CUSTOMER IDENTIFICATION CODE - will be assigned by the RCP as a means of tracking RCP initiated requisitions for material selected and released to the RCP customer. This code is assigned when a contractual agreement is made between DRMS customer and the RCP. This RCP customer code may be incorporated into MRO/ASA document number or appear in the supplementary address.

CUSTODIAN - person or storage activity responsible for keeping material safe and protected from unauthorized use.

CUSTOMER DEFAULT ACTION - will be used by the depot in response to customer failure to pick-up material staged. Customer has a 6 day pick-up period and a 10 default period. If the customer does not arrange/remove the material within that time, the depot will cancel the RCP A5A via a D7\_ reversal and initiate an A5J disposal action.

DD FORM 1348-1A - the issue/requisition document from the RCP directing the movement of the RCP/S9W owned material from the storage activity.

DRMO - Defense Reutilization and Marketing Office - A DLA activity that performs disposal functions for DLA Distribution Depots and Military Services world-wide.

DEMILITARIZATION CODE (DEMIL) - a single position alpha code which indicates the action required to demilitarize item.

DEMILITARIZED - equipment or material that has been made unfit for any military use.

D6A/B - Receipt transaction that will be used to change ownership from the ICP to the S9W account

DISPOSAL - the process of redistributing, transferring, donating, selling, abandoning or destroying government property.

DISTRIBUTION CODE - identifies what activity will be furnished supply/shipment status, cc 54. Normally used in conjunction with the Media Status code cc 7.

D8- - document identifier for inventory adjustment transaction to inform the ICP/RCP that the depot item quantity available is more than the ICP/RCP records indicate.

D9\_ - document identifier for inventory adjustment transaction to inform the ICP/RCP that the depot item quantity available is less than what the ICP/RCP records indicate.

DOCUMENT NUMBER - a 14 digit unique number which identifies the requisitioner, the julian date, serial number or customer number

DONATION - the method RCP utilizes to remove excessed material from the storage activity prior to the sale or destruction of the excessed material.

DRMS - Defense Reutilization and Marketing Service located in Battle Creek, MI

INVENTORY CONTROL POINT (ICP) - an organizational element within the DoD supply system which is assigned responsibility for system wide control of assigned material.

ISSUE RELEASE RECEIPT DOCUMENT (IRRD) - designated to pass information via bar codes which are read by scanner for inventory control purposes.

ISSUE PRIORITY GROUP (IPG) - a number identifying a range of issue priorities for the purpose of processing time standards.

Issue Priority Codes

Issue Priority Group

1 - 3	1
4 - 8	2
9 - 15	3

**MARKET IN PLACE** - RCP will offer disposal material electronically in identified condition codes for material selection by reutilization, transfer, donation and sales customers prior to material movement.

**NATIONAL ITEM IDENTIFICATION NUMBER (NIIN)** - the last nine digits of the National Stock Number (NSN).

**NATIONAL STOCK NUMBER (NSN)** - a four digit Federal Stock Classification plus nine-digit National Item Identification Number. It uniquely identifies the stock number.

**NATIONAL SALES OFFICE (NSO)** - a component of the Disposal organization that works with the RCP in the offering of S9W owned material to the customer.

**NOMENCLATURE** - the name used to identify and describe an item in the supply system; the name of an item; the noun name.

**ON-HAND QUANTITY** - the amount of material actually on the shelf, and available for issue according to the depot item data record.

**OWNERSHIP CHANGE** - will be accomplished via the confirmation of the material to the ICP with an AR\_ transaction and the concurrent D6\_ transaction to S9W.

**POD** - proof of delivery

**POS** - proof of shipment

**QUANTITATIVE LOCATION RECONCILIATION** - is a match between storage activity records and owner records accomplished in order to identify and correct situation where there is a quantity difference and/or a difference in common catalog data elements (e.g., Date of Issue, Controlled Inventory Item Code, Shelf-life code or Manager).

**RECYCLING CONTROL POINT (RCP)** - a disposal program managed by the Defense Reutilization and Marketing Service (DRMS). DRMS is assigned responsibility for system wide control of excess material for disposal.

**REMOVAL AUTHORITY DOCUMENT** - generated by the National Sales Office at DRMS and provided to all RCP customers at the point of contract approval. This SF form 123 will be presented to the depot by the RCP Donation customer when picking up selections from the depot.

**REQUISITION** - an official demand or request placed on a government activity for material or services.

REUTILIZATION CUSTOMERS- a process of offering DoD excessed material to interested DoD activities and allowing the activities the opportunity to obtain ownership of material identified for excess prior to release/sale to the private sector.

SALE CUSTOMERS - the RCP will offer excessed material within certain condition code parameters for sale to the private sector via electronic sales, <http://www.drms.dla.mil>

SIGNAL CODE - a one character code used to direct attention to where the RCP generated issue address directs shipment. The RCP will always use Signal Code "M".

STAGING AREA - depot designated area where material is collected and staged for RCP Donation customer pick-up.

SC4401 - RCP will generate A5A issue documents for sales customers and will always bear SC4401 as the requisitioner number, cc 30-35.

SC4402 - RCP will always use as requisitioner number when generating disposal documents moving the material from the depot to the collocated DRMO.

SUPPLEMENTARY ADDRESS - indicates to depot where to ship material or where to furnish supply/shipment status information. The RCP will utilize pseudo DODAACs in conjunction with use of signal code M. RCP offices will ensure depots have the shipping address documentation prior to release of any A5A issue documents.

TRANSFER CUSTOMERS - the RCP offers excessed material to other federal agencies after offering material to all DoD agencies, and before offering the excessed material to the DRMS Donation customers (states, boy scouts, etc).

UIC - Unit Identification Code

UMMIPS - Uniform Material Movement Priority System - DoD priority system developed to ensure that material requirements are processed in accordance with military importance and urgency of need by the requiring activity.

UNIT OF ISSUE - a two character alpha code which states the amount of measurement by which a stock item is counted.

WORLD WIDE WEB (WWW) - RCP internet address is: <http://www.drms.dla.mil>

## **RECYCLING CONTROL POINT (RCP) BUSINESS RULES**

*Revised: 2/23/96*

**BACKGROUND:** Over the past several years DLA has been concerned with material moving from the storage activity to disposal. The lack of accountability and visibility of excess stocks moving through the system has been documented by DoD IG and GAO. In April 1993, DLA established a Property Intransit to Disposal team to study and provide recommended solutions to the Property Intransit problem. As a result, the team briefed Material Management Supply and Distribution, asking permission to develop a prototype to "Market in Place". This "Market in Place" concept would eliminate the double-handling of material assets moving to the DRMO, and maintain material accountability and visibility throughout the disposal process. To implement "Market in Place", the Recycling Control Point (RCP) concept was developed.

**DISCUSSION:** The prototype was declared a success and approved Business Rules were established to implement the RCP brokering concept. The system design was developed to support the following objectives:

- Move information, not material
- Minimize intransit inventories
- Eliminate double-handling requirements
- Reduce DLA's over-all costs

To this end:

1. The RCP will communicate reutilization, transfer, donation, and sales offerings electronically.
2. Material will remain in DDD warehouses and will be held in the RCP ownership account during the offering process.
3. Property will not be available for inspection by prospective buyers while stored in DDD warehouses.
4. RCP generated Material Release Orders will direct the movement of material to the RCP customer.

**BUSINESS RULES:** The Material Management prototype determined the feasibility of the "Marketing in Place" concept and identified implementation resource requirements/impacts.

1. The "Marketing in Place" concept assumes a change of material ownership from the ICP to the RCP via the issuance of the A5J to the DDD.

2. Upon the receipt of the A5J from the ICP, the DDD will conduct initiate a rewarehousing action for material assets that are multi-ow retention quantity. A retention count and rewarehousing action will uniquely identified to allow completion within 5 working days.

*Actually falls out  
how would it  
transfer to down  
big level of our  
workload,*

3. Losses/gains identified during the retention count/validation process will be reported to the ICP/Owner via D8\_/D9\_ transactions.

4. Upon completion of the retention count/validation process, the DDD will confirm the quantity of material assets available for disposal to the ICP/Owner via the AR\_ transaction.

5. The DDD will ensure the protection of commingled/retention quantity held in storage. If a subsequent inventory (after initial retention count/validation) is conducted, and the total physical on-hand quantity is less than the sum of all owner balances (including RCP), the adjustment will be taken from the RCP ownership account prior to adjusting the ICP/MILSVC balance. Record imbalances will be communicated to the RCP via a D9\_ transaction. If the subsequent inventory reveals more than the sum of all recorded balances, (including RCP), the gain will be communicated to the ICP/MILSVC (purpose code "A") via a D8\_ transaction, however, if a loss is identified, it will be taken against the S9W/RCP ("I" purpose) account via a D9\_ transaction.

6. Concurrent with the DDD AR\_ confirmation to the ICP/Owner, a D6\_ receipt will be processed (to S9W, RCP material owner account), with "I" Purpose Code, indicating the availability of material assets for the R/T/D & S processes. The D6\_ transaction to the RCP will perpetuate the data (e.g., document number) included in the initial A5J received from the ICP

7. A5Js received from the ICP/Owner for material assets having no retention quantity, or not commingled, will be confirmed by the DDD with an AR\_ upon receipt of the A5J. An ownership change (book balance) will occur without retention quantity validation or generation of a material movement document.

8. At the point of DDD confirmation to the ICP, and generation of the D6\_ transaction, the ownership of the material assets will change from the ICP to the RCP, and will be held in the DDD in an S9W (RCP) ownership account.

9. Exceptions to normal disposal processing that require special handling by the DDDs are: demilitarization, and/or destruction of material by the DDD. Once the ICP/Owner releases the A5J Disposal Release Order to the DDD, the following will occur:



a. Demil - Process owner initiated A5J and transfer appropriate quantity to the RCP. If the RCP can R/T/D or Sale material, no Demil action is required of the DDD. When material survives or is not eligible for R/T/D or Sale (e.g., Demil code C, D, E, F, and G, the RCP will initiate an A5J to remove material from the DDD. The DDD will perform demilitarization of F, G, & P Demil coded items.

b. Subsistence (FSC 89) - Upon DDD confirmation to the ICP/Owner, ownership will *transfer to the DDD for immediate disposal action, bypassing RCP processing and will not be reported to the RCP.*

c. Controlled items - A5Js generated for controlled items A-H, K, L, O, R, Q, S, T, 1-6, 8 or 9, will be confirmed to the ICP/Owner, transferring ownership of the material to the DDD (activity responsible for the destruction), and will not be reported to the RCP.

d. Destruction of Controlled Material/Subsistence is the responsibility of the DDD, who will provide the needed management oversight to maintain material accountability, visibility, and an applicable audit trail from receipt of the A5J to completion of the disposal action.

11. Material assets in condition code A, B, C, E, & F will remain in the DDD during the R, T, D, & Sales processes. Material assets in condition code D will remain in the DDD during the R, T, & D process. If material survives the R, T, & D customer offering, the RCP will initiate an A5J to remove the material to a collocated DRMO for local sale or release to a term contractor. If material is designated for release to a term contractor, the RCP will generate an A5A and the material will be shipped as directed. The A5J will contain blanks in the retention quantity field (rp 55-61) to denote "ship exact" quantity.

12. The RCP, upon receipt of a D6\_ transaction for hazardous material, will initiate an A5J for material disposal and transfer to the local DRMO. The DDD will key on A5J indicators and ensure containers are identified via appropriate markings. The RCP will control and direct movement of hazardous material. Hazardous material released for disposal by the DDD will be shipped on a 1 of 1 basis.

13. The DDD will confirm quantity issued in response to A5Js, to the ICP and/or RCP via an AR\_.

ARJ - DDD shipping requested amount

ARK - DDD shipping more than requested amount

ARL - DDD shipping less than requested amount

A6J - Warehouse Refusal

14. The RCP will pass asset availability information to RCP National Sales Office (NSO) upon receipt of the D6\_ transaction. The NSO will begin to compile a catalog reflecting material description data and provide visibility via the World Wide Webb (WWW) for screening. The RCP customer offering (R, T & D) timeframe (42 days) will not begin until property descriptions are uploaded to the WWW approximately 9 days after the receipt of the D6\_ transaction.

15. The RCP will direct material movement via A5As for Reutilization customers who have valid DODAACs. The RCP will perpetuate all A5A data provided them via the customer's requisition. Material will be shipped in accordance with standard procedures.

16. The RCP will direct material shipments to RCP Transfer and Sales customers via A5A documents upon receipt of payment for material selected. Material selected by RCP Donation customers will be staged for customer pick-up. Customer pick-ups will be coordinated by the RCP Customer Liaison Representative. RCP owned material will move through the electronic customer offering process one time only. Material surviving RCP customer offerings will be offered for term contractor sales and removed from the DDD as directed via an A5A document.

17. The RCP may direct ship to RCP Transfer customers via an A5A document. The A5A for RCP Transfer customers will perpetuate the RCP Transfer customer number appearing/assigned on the customers "Removal Authority Document", the SF 122. This RCP assigned number will appear as the A5A document number, in rp 30-43. Therefore, the UIC in rp 30-35 is primarily a pseudo DODAAC used in conjunction with Signal Code "M" (free issue) in rp 51. Material will be shipped to the addressee identified via a valid DODAAC appearing in rp 45-50, or to the address appearing in the exception data. The pseudo alpha/numeric coding in the supplementary address rp 45-50 may be used as a method of customer identification for cross reference for loading the customers address identified as the exception data faxed to the DDD by the RCP for input into the DDDs name and address file.

18. The RCP will direct material movement documents for RCP Sales customers. RCP Sales customers will have SC4401 as the UIC in rp 30-35, Signal Code "M" in rp 51, and the RCP Sales customer bidder identification number appearing in rp 45-50.

a. The RCP will fax to the DDD a copy of the 1348-1 concurrently with the generation of the A5A. The faxed copy will have the RCP Sales customers address, and phone number appearing in the exception remarks. The DDD will key the exception data into the Name and Address file, the RCP Sales customer bidder number appearing in rp 45-50 and the RCP assigned Transportation Account Code (TAC) S4RS. This allows the RCP generated A5A to flow through as a normal material issue.

19. All RCP material will be shipped to the Transfer and Sales customers via the most cost efficient traceable means.

20. The RCP will direct material movement for all Donation customers via an A5A document. The DDD will stage all RCP selected material for Donation customer pick-up. The DDD will key on "M" Signal Code, SC4401 appearing in rp 30-35, and the pseudo address, YD \_\_\_\_ appearing in the supplementary address, rp 45-50. RCP Customer pick-up will be coordinated via the RCP Customer Liaison Representative and the DDD POC. The RCP Customer Liaison Representative will validate the material with the customer prior to material release and will ensure that the appropriate documentation is passed to the DDD to post proof of shipment to the RCP, Battle Creek, MI.

21. The DDD will confirm quantity issued in response to A5As via an AR\_.

ARO - DDD shipping requested amount

ARA - DDD shipping more than requested amount

ARB - DDD shipping less than requested amount

A6\_ - Warehouse Refusal

22. If the RCP Donation customer fails to pick-up the property, the RCP Customer Liaison Representative will provide the DDD with required Issue/Receipt/Release Document (IRRD) for A5A cancellation. The DDD will cancel the A5A back to the RCP and reissue an A5J to remove the material to the collocated DRMO.

23. The RCP will compare the D6\_s received to Demil data in the DRMS Decision Support System (DSS). The DSS is a electronically developed program that keys on the NIIN Demil and Management Codes, and the Noun. NSNs found to have differing Demil codes will be visually inspected by the RCP Customer Liaison Representative "in-place" to validate the Demil codes.

24. RCP material that survives the R/T/D & S customer offering period will be aggressively marketed to term contractors. The RCP will direct the removal of the material via an A5A transaction. The DDD has the capability to use consolidation tables (as provided by RCP) to control the internal material movement process. These tables will also aid in grouping/containerizing individual line items or scrap lots for local sales, however, to utilize this option, the RCP must use an A5J transaction..

25. Material recall by the ICP/Material Owner after it has been declared excess material will be procured via the Reutilization process.

26. Funding.

a. Under discrete pricing, the RCP as a material owner, will incur material handling costs, (storage and material movement) as directed via shipment units (the same as any other ICP).

b. The RCP will bear the cost of all material issues (MROs) generated for reutilization, transfer and/or donation customer, because these DRMS customers may select partial quantities and therefore require the generation of several MROs to issue the whole quantity of RCP-owned material from the DDD.

c. The costs for RCP sales transactions and/or ultimate DRO will be recovered by the depot from the original Material Owner at the on-base discrete price (based on their DRO authorization to transfer material to DRMS).

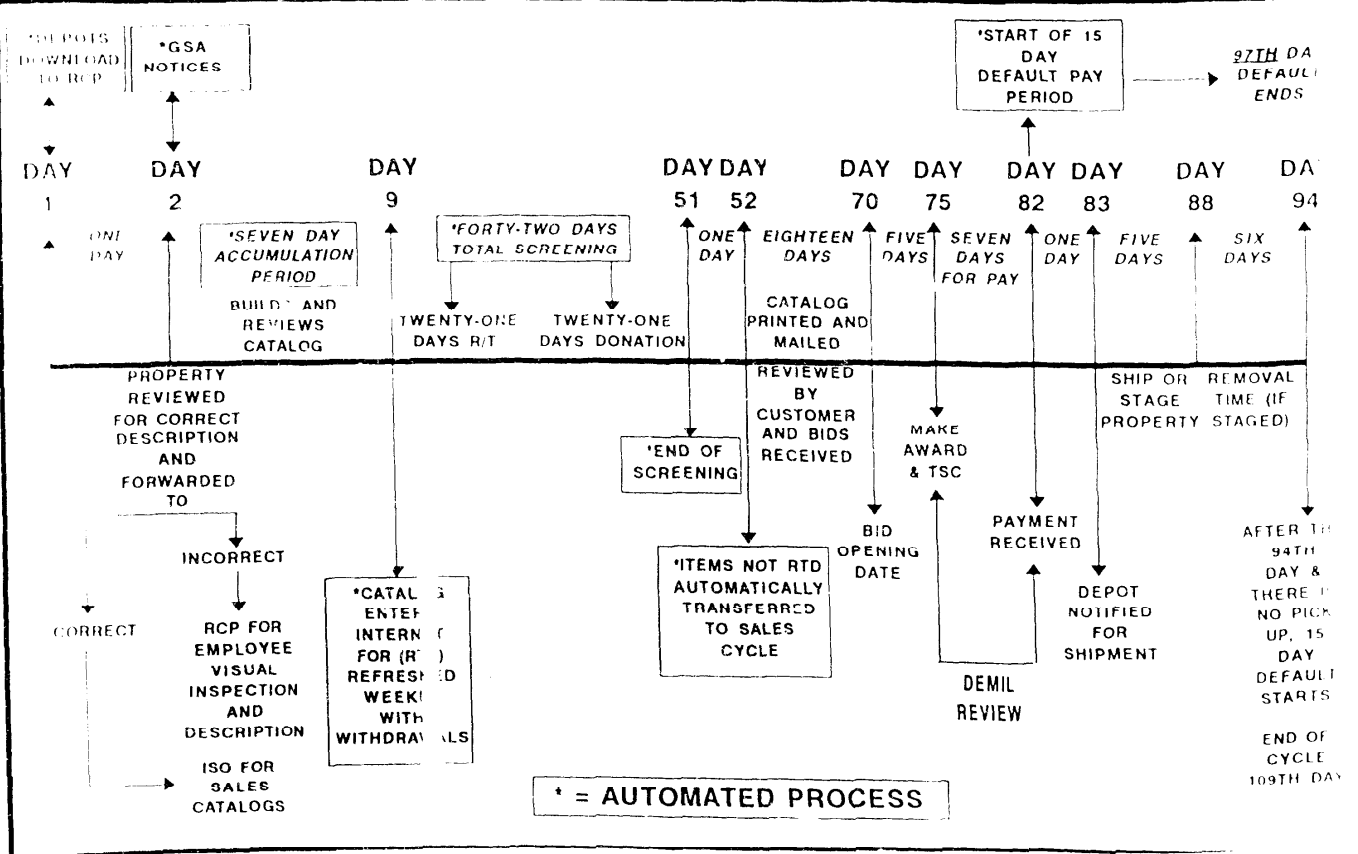
d. When off-base shipments are required, the transportation portion of the "off-base discrete cost" (e.g., second destination transportation costs) will be charged/billed directly to the DRMS assigned Transportation Account Code (TAC) S4RS.

f. Material movement units will be captured for MIS counts.

1. Pass to MIS all disposal transactions (A5Js) processed for the generation of a D6\_ transaction to the RCP, transferring ownership to RIC S9W and changing Owner/Purpose Code to "I". Ensure the Owner RIC passed with the A5J transaction is the ICP/Owner RIC directing the disposal.

2. Pass to MIS all A5A/A5J issue transactions directed by Owner RIC S9W, including mode of shipment, warehouse location, and dates offered/shipped. If A5A directed by S9W has a YT\_\_\_\_ or YD \_\_\_\_ in the supplementary address field, rp 45-50, pass MIS DIC A5T or A5D.

# RCP CYCLE FOR EXCESS AND SURPLUS PROPERTY WHEN DEPOT SHIPS & STAGES



JUN-26-1998 14:36 FROM RECEIVING CONTROL POINT  
 46X 802 8154 0001

6442626 1102 2

1. TRANSFER ORDER SACRED RELIGIOUS PROPERTY		2. ORDER NUMBER 7-8R-00096 A 46-8-0499-49		3. DATE OF ORDER 6/1/98		PAGE 1 of 2	
4. TYPE OF ORDER <input checked="" type="checkbox"/> STATE AGENCY <input type="checkbox"/> DOD(SEA) <input type="checkbox"/> FAA		5. SURPLUS RELEASE DATE		6. SET ASIDE DATE		7. TOTAL COST \$27,270.00	
8. TO GENERAL SERVICES ADMINISTRATION (FPRS) WSSPO, GSA, REGION 9FBP SAN FRANCISCO, CA				9. LOCATION OF PROPERTY SAME AS BLOCK 9 RCP program not DMO Hill			
9. HOLDING AGENCY (Name and address) DMO HILL				10. FOR GSA USE ONLY			
				SOURCE CODE <input type="checkbox"/> STATE <input type="checkbox"/> CITY <input type="checkbox"/> TYPE OF DONATION <input type="checkbox"/> ADJUSTED ALLOCATION CODE <input type="checkbox"/>			

11. PICKUP OR SHIPPING INSTRUCTIONS\*

When Available Please  
Notify Block 13a

The State Agency agrees to the terms & conditions of this transfer as outlined in the SF 123 Certifications, Agreements, and Assurance certification document executed on 7-21-97.

12. SURPLUS PROPERTY LIST

L/I NO (a)	IDENTIFICATION NUMBER(S) (b)	DESCRIPTION (c)	COND CODE (d)	QUANTITY AND UNIT (e)	ACQUISITION COST	
					UNIT (f)	TOTAL (g)
1	6115004651030	(SC440281360470) GENERATOR SET, DIESEL  JT LIST 49-8-0243-49	A	2 EA.	13,635.00	27,270.00

13. TRANSFEREE ACTION  Transferee certifies and agrees that transfers and donations are made in accordance with 41 CFR 101-44, and to the terms, conditions, and assurances as specified on this document.	a. TRANSFEREE (Name and address of SEA, Agency, SEA or public recipient) SD Federal Property Agency 20 Colorado Ave, SW Huron, SD 57350 605/353-7150 FAX 605/353-7164		b. SIGNATURE AND TITLE OF STATE AGENCY OR DONEE REPRESENTATIVE  for Patrick L. Haeder DIRECTOR		c. DATE 6/4/98
	d. SIGNATURE OF HEAD OF THE SEA (Agency or public recipient)		e. DATE		
14. ADMINISTRATIVE ACTION  I certify that the administrative actions pertinent to this order are in accordance with 41 CFR 101-44 and as specified on this document have been and are being taken.	a. DETERMINING OFFICER (Name and title) PATRICK LAMB, MGR REG UTIL & DONATION		b. SIGNATURE OF DETERMINING OFFICER  Sandy K. Lamb		c. DATE 6/3/98
	d. SEA APPROVING OFFICER		e. SIGNATURE OF APPROVING OFFICER		f. DATE

\* Please include "ZIP Code" in all address blocks.  
 221010 5501 PPS 510

14-101

14-101 14-101 14-101

STANDARD FORM 123 (REV. 8-87)  
 Prescribed by GSA  
 GSA GEN. REG. NO. 27

TRANSFER ORDER SURPLUS  
PERSONAL PROPERTY

48-8-0605-48 SD  
SURPLUS PROPERTY LIST (CONTINUATION SHEET)

Page 8

LI NO.	IDENTIFICATION NUMBERS	DESCRIPTION	CC DC	QTY-U/I	ACQUISITION UNIT	COST TOTAL
a	b	c	d	e	f	g
		18 MARCH 98				
082	SC440280560536	4730-01-0963506-48X80680830081 NIPPLE, PIPE	A1	5 EA	32.00	160.0
		18 MARCH 98				
083	SC440280560537	4720-01-0964504-48X20680830082 HOSE	A1	2 EA	25.00	50.0
		18 MARCH 98				
084	SC440280560539	4720-01-0989344-48X80680830083 HOSE, NONMETALLIC	A1	8 EA	25.00	200.0
		18 MARCH 98				
085	SC440280570432	5307-01-1099646-48X80680830084 STUD ASSEMBLY	A1	14 EA	8.00	112.0
		19 MARCH 98				
086	SC440280570435	4730-01-1155970-48X80680830120 NIPPLE, TUBE	A1	52 EA	19.00	988.0
		19 MARCH 98				
087	SC440280500915	4240-01-1830446-48X80680830085 LENS, GOGGLES, INDUST	A1	146 EA	1.00	146.0
		12 MARCH 98				
088	SC440280500843	4140-01-1040743-48X80680830087 FAN ASSEMBLY	A1	6 EA	46.00	276.0
		12 MARCH 98				
089	SC440280500450	4030-00-2705436-48X80680830088 HOOK, CHAIN, S	A1	2 HD	1.00	2.0
		12 MARCH 98				
<del>090</del>	<del>SC440280500660</del>	<del>6105-00-7771649</del> ROTOR, MOTOR	<del>A1</del>	<del>32 EA</del>	<del>405.00</del>	<del>12,960.0</del>
		12 MARCH 98				
091	SC440280550075	2910-01-1215269-48X80680830090 PUMP, FUEL, CAM ACTUA	A1	8 EA	536.00	4,288.0
		17 MARCH 98				
092	SC440280500717	5340-00-9122364-48X80680830091 PADLOCK	A1	2 EA	8.00	16.0
		12 MARCH 98				

**STATE ABBREVIATION CODES**

**DEFINITION:** A code reflecting a particular state, commonwealth, trust territory, etc.

**TABLE ID:** NUST/ALST **CHARACTERS:** 2  
**DATA TYPE:** ALPHANUMERIC

STATE	CODE	ABBREV
Alabama	01	AL
Alaska	02	AK
American Samoa	00	AS
Arizona	04	AZ
Arkansas	06	AR
California	06	CA
Colorado	08	CO
Connecticut	09	CT
Delaware	10	DE
Florida	12	FL
Georgia	13	GA
Guam	06	GU
Hawaii	14	HI
Idaho	16	ID
Illinois	17	IL



**STATE ABBREVIATION CODES-continued**

<b>STATE</b>	<b>CODE</b>	<b>ABBREV</b>
Indiana	18	IN
Iowa	19	IA
Kansas	20	KS
Kentucky	21	KY
Louisiana	22	LA
Maine	23	ME
Maryland	24	MD
Massachusetts	25	MA
Michigan	26	MI
Minnesota	27	MN
Mississippi	28	MS
Missouri	29	MO
Montana	30	MT
Nebraska	31	NE
Nevada	32	NV
New Hampshire	33	NH
New Jersey	34	NJ
New Mexico	35	NM
New York	36	NY

**STATE ABBREVIATION CODES-continued**

<b>STATE</b>	<b>CODE</b>	<b>ABBREV</b>
North Carolina	37	NC
North Dakota	38	ND
Northern Marianas	89	CM
Ohio	39	OH
Oklahoma	40	OK
Oregon	41	OR
Pennsylvania	42	PA
Puerto Rico	72	PR
Rhode Island	44	RI
South Carolina	45	SC
South Dakota	46	SD
Tennessee	47	TN
Texas	48	TX

## STATE ABBREVIATION CODES-continued

STATE	CODE	ABBREV
Trust Territories of the Pacific Islands	76	TT
Utah	49	UT
Virginia	61	VA
Virgin Islands	78	VI
Washington	63	WA
Washington DC	11	DC
West Virginia	64	WV
Wisconsin	65	WI
Wyoming	66	WY

**RCP IMPLEMENTATION SYSTEMS REQUIREMENTS**  
**Checklist Provided by DDC-TMS (W), Feb 1, 99**

1. Facility Record, SAAF: Input "Y" to enable RCP
2. RCP Address Data transferred/copied from Depot of choice, (depot must be operating the RCP program) to new DSS RCP operative Depot.

<u>TABLE NAME</u>	<u>TABLE ID</u>	<u>DBID</u>	<u>DESCRIPTION</u>
SCND-ADDRS-REC	SCN	446	Secondary Address Record
SCND-ADDRS-LINE	SDL	446	Secondary Address Line

3. Dataqueries need to be run on above database to determine miles that are currently loaded. Depot address POC's will be required to update correct mileage.
4. A Local Delivery customer Preference record must be set up for customer pickup. The Shipment Unit Route Code (SURC) will be set to "SCOP", and the AFS DODAAC will be set to "YDZZZZ". The Depot will receive a customer pickup when the following occurs

RIC FROM will equal S9W  
Supplementary Address begins with "YD"  
Signal Code equal to "M"  
The function flag will be set to LOC w/mode restriction code of "9"

5. In addition to adding the AFS DODAAC of "YDZZZZ" to the Customer Preference record, a Maintain Available for ship file (D019), RJ2D must be loaded for SURC of "SCOP" and the AFS DODAAC of "YDZZZZ".
6. If Depot RCP Point of Contact has RCP address copied from another DSS site, ensure that the Powership DODAAC is added back into the RCP Address Data Load and Maintain program. An example of the Powership DODAAC is:

DODAAC: HWJ1J1  
HWJ1 = Depot Site ID  
J1 = Repeat of Facility ID

7. Add RIC of S9W to the RIC Parameter 104 Load and Maintain, Load RIC of S9W to Communications Routing Indicator C7BD.

Above detail provided by Joan Cannon, DSN 462-9154

# *Inter-Office Memorandum*

MMDO/Distribution Operations/Policy

25 Aug 94

SUBJECT: DSS Support for the Recycling Control Point (RCP)

TO: DDSC

1. Reference: DSS Interface Conference, hosted by DDSC, Falls Church, VA, date: 25 Jul 94 through 5 Aug 94.
2. The RCP prototype was declared a success and approved Business Rules established to implement "system-wide" because the system design and cost savings allow us to:
  - o Move information, not material
  - o Minimize intransit inventories
  - o Eliminate double-handling requirements
  - o Reduce DLA's over-all costs
3. As requested at reference, enclosure 1 provides a summary level functional requirement to incorporate RCP functionality into DSS. At enclosure 2, you will find the RCP Reference Guide which includes Operating Procedures, the RCP Business Rules and the Record Position layouts for specific transactions.
4. For your planning purposes the RCP will be operational at former Navy and Air Force depots by the end of 1995. At former Army and DWASP depots, however, RCP interfaces will not exist prior to DSS. Therefore, "system-wide" RCP implementation is contingent upon DSS deployments. Understanding that you have system enhancements planned, (e.g. Increment 5A), request you examine the RCP systems interface requirements to identify a., if the RCP requirements could be incorporated into an existing increment, and/or b., if the RCP requirements will require the development of a new increment.
5. Your cooperation in reviewing the RCP systems requirements quickly is essential to Material Management, particularly, with the disposal workload concerns. During the past year, the RCP program has had high level interest with great concern expressed regarding the level of disposal workload, and the length of time taken to automate the disposal processes.

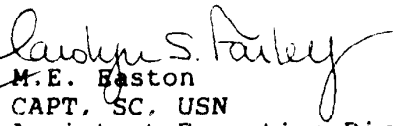
MMDO

PAGE 2

SUBJECT: DSS Support for the Recycling Control Point (RCP)

6. Once you have evaluated the enclosures 1 and 2, in terms of costs and schedules, please contact MMDO. Any questions regarding the RCP program may be directed to MMDOI, Beth Roberts or Carolyn Farley, ext 77241.

2 Encl

  
M.E. Easton  
CAPT, SC, USN  
Assistant Executive Director  
(Distribution Operations/Policy)

# SYSTEM CHANGE REQUEST

Establishment of Recycling Control Point to interface with DSC to permit the flow of AS transactions from the RCP.

S-1-1-1

## PART I - ROUTING AND ACTION RECORD

TO	FROM	SIGNATURE AND DATE
DDSC	MMDOI	<i>Carolyn S. Farley</i> CAROLYN S. FARLEY Chief, Inventory Accounting Distribution Operations
1 RECOMMENDATION ACTION		
TO:	FROM:	SIGNATURE AND DATE
2 RECOMMENDATION ACTION		
TO:	FROM:	SIGNATURE AND DATE
3 RECOMMENDATION ACTION		
TO:	FROM:	SIGNATURE AND DATE
4 RECOMMENDATION ACTION		

SYSTEM CHANGE REQUEST			CONTROL NUMBER			
<b>PART II - AIS MODIFICATION REQUEST</b>						
1. GROUND INFORMATION/BASIS (CONTINUATION SHEET ATTCH <input type="checkbox"/> YES <input type="checkbox"/> NO) <p>This SCR is in support of the RCP concept. The attached specifically defines the DSS interface requirements.</p> <p>The requirements to implement the RCP concept do not modify the initial program logic for DSS. The RCP systems interface requirements utilize the combination of coding to allow specific material and/or information transactions to occur.</p>						
2. GENERAL FUNCTIONAL REQUIREMENT (CONTINUATION SHEET ATTCH <input type="checkbox"/> YES <input type="checkbox"/> NO)						
3. REQUIRED IMPLEMENTATION DATE		4. CLASSIFICATION <input type="checkbox"/> MANDATORY <input type="checkbox"/> HIGH PAYBACK <input type="checkbox"/> TECHNICAL <input type="checkbox"/> ROUTINE <input type="checkbox"/> DOCUMENTATION				
5. JUSTIFICATION FOR PRIORITY ACTION (CONTINUATION SHEET ATTCH <input type="checkbox"/> YES <input type="checkbox"/> NO)						
6. INITIATOR NAME  eth Roberts		6A. OFFICE SYMBOL  MMDOI		6B. TELEPHONE NUMBER (AUTOVON) 667-7241		6C. DATE
7. PROJECT OFFICER  Beth Roberts		7A. OFFICE SYMBOL  MMDOI		7B. TELEPHONE NUMBER (AUTOVON) 667-7241		7C. DATE



## RECYCLING CONTROL POINT - ASSET TRANSFER MODULE (RCP-ATM) INTERFACE REQUIREMENT

**GENERAL DESCRIPTION:** The functionality required in DSS is to: **Capture** incoming A5Js from wholesale, as well as, retail owners (e.g. ASO, DGSC, ALCs, FISC, etc.); **Subject** A5Js to decision logic; and **Generate** separate and distinct transactions based on this decision matrix. The specific transactions will include physical inventories, asset transfer to RCP (S9W) ownership, or continued processing through existing A5J logic paths.

### **SPECIFIC EVENTS AND ACTION REQUIRED:**

1. Capture A5J prior to input into DSS.
2. Determine if A5J retention quantity or multi-owner condition exists.
3. If no retention or multi-owner quantity, process A5J as a "post-post" (do not initiate material movement) transaction to DSS.
4. An AR\_ (proof of shipment) transaction will be generated to the owner who initiated the original A5J and the applicable quantity deducted from their owner balance. DSS will execute using current edit and processing logic.
5. Concurrent with the processing of the original owner's A5J transaction generate a D6A receipt into S9W Ownership Account, perpetuating the document number and quantity indicated on the A5J transaction.
6. All D6A transactions processed to S9W Ownership Account will be reported to S9W Routing ID.
7. If an A5J retention quantity or multi-owner balance condition exists, then generate a ZJA using cut-off of current date w/TPIC "T" into the inventory workload bank prior to processing/releasing A5J to DSS.
8. Completed inventory results will determine subsequent processing:
  - a. If the sum total of the adjusted quantity to owner balances is equal to zero, process the A5J for original shipment quantity as a "post-post" (do not initiate material movement) transaction to DSS.
  - b. DSS will execute, using current edit and processing logic ARJ (proof of shipment) transaction to the ICPC owner who initiated the original A5J.

c. Concurrent with the processing of the A5J transaction to DSS, generate a D6A receipt into S9W Ownership Account perpetuating the document number and quantity of the A5J transaction.

d. If the sum total of the adjusted quantity(s) to owner balance records is not equal to zero, revise the A5J shipment quantity accordingly. For example, if the physical inventory indicates a gain, increase the A5J amount by eight and process as a "post-post" transaction.

e. Concurrent with the processing of the A5J transaction to DSS, generate a D6A receipt into S9W Ownership Account, perpetuating the document number and the adjusted quantity of the A5J transaction.

f. DSS will execute, using current edit and processing logic an ARK (proof of shipment) transaction to the ICP/owner who initiated the original A5J.

g. If the sum total of the adjusted quantity(s) to owner balance records is not equal to zero, revise A5J shipment quantity accordingly. For example, if the physical inventory indicates eight less decrease the A5J quantity by eight and process as a "post-post" transaction.

h. Concurrent with the processing of the A5J transaction to DSS, generate a D6A receipt into S9W Ownership Account perpetuating the document number and the corrected quantity of the A5J transaction.

i. DSS will execute using current edit and processing logic an ARL (proof of shipment) transaction to the ICP/owner who initiated the original A5J.

8. A5Js for subsistence and controlled items will not be included in the RCP-ATM systems interface. DSS will allow A5Js received from the ICP/owner for subsistence and controlled items to continue to process as they do today.

9. Once quantity is available in the S9W Ownership Account A5A/A5Js from S9W will subsequently be received from the RCP to direct shipment actions.

10. All A5Js from S9W for S9W owned assets can bypass the RCP-ATM logic and be processed directly to DSS.

RT DATE: 18-SEP-96

DSS-015-397

INVENTORY

APPROVED

MMDO I-001

7.2

### RELATED CHANGE REQUIREMENTS

CHANGE TITLE

ESTABLISHMENT OF RECYCLING CONTROL POINT TO INTERFACE WITH DSS TO PERMIT THE FLOW OF A5 TRANSACTIONS FROM THE RCP

### CHANGE DESCRIPTION

THE FUNCTIONALITY REQUIRED IN DSS IS TO: CAPTURE INCOMING ASJS FROM WHOLESALE, AS WELL AS, RETAIL OWNERS (E.G. ASO, DGSC, ALCS, FISC, ETC.); SUBJECT ASJS TO DECISION LOGIC; AND GENERATE SEPARATE AND DISTINCT TRANSACTIONS BASED ON THIS DECISION MATRIX. THE SPECIFIC TRANSACTIONS WILL INCLUDE PHYSICAL INVENTORIES, ASSET TRANSFER TO RCP (\$9W) OWNERSHIP, OR CONTINUED PROCESSING THROUGH EXISTING ASJ LOGIC PATHS.

INITIATOR NAME/OFFICE SYMBOL

BETH ROBERTS

MMLSI

## RECYCLING CONTROL POINT - ASSET TRANSFER MODULE (RCP-ATM) INTERFACE REQUIREMENT

**GENERAL DESCRIPTION:** The functionality required in DSS is to: **Capture** incoming A5Js from wholesale, as well as, retail owners (e.g. ASO, DGSC, ALCs, FISC, etc.); **Subject** A5Js to decision logic; and **Generate** separate and distinct transactions based on this decision matrix. The specific transactions will include physical inventories, asset transfer to RCP (S9W) ownership, or continued processing through existing A5J logic paths.

### **SPECIFIC EVENTS AND ACTION REQUIRED:**

1. Capture A5J prior to input into DSS.
2. Determine if A5J retention quantity or multi-owner condition exists.
3. If no retention or multi-owner quantity, process A5J as a "post-post" (do not initiate material movement) transaction to DSS.
4. An AR<sub>1</sub> (proof of shipment) transaction will be generated to the owner who initiated the original A5J and the applicable quantity deducted from their owner balance. DSS will execute using current edit and processing logic.
5. Concurrent with the processing of the original owner's A5J transaction generate a DGA receipt into S9W Ownership Account, perpetuating the document number and quantity indicated on the A5J transaction.
6. All DGA transactions processed to S9W Ownership Account will be reported to S9W Routing ID.
7. If an A5J retention quantity or multi-owner balance condition exists, then generate a ZJA using cut-off of current date w/TPIC "T" into the inventory workload bank prior to processing/releasing A5J to DSS.
8. Completed inventory results will determine subsequent processing:
  - a. If the sum total of the adjusted quantity to owner balances is equal to zero, process the A5J for original shipment quantity as a "post-post" (do not initiate material movement) transaction to DSS.
  - b. DSS will execute, using current edit and processing logic ARJ (proof of shipment) transaction to the ICP/owner who initiated the original A5J.

c. Concurrent with the processing of the A5J transaction to DSS, generate a DGA receipt into S9W Ownership Account perpetuating the document number and quantity of the A5J transaction.

d. If the sum total of the adjusted quantity(s) to owner balance records is not equal to zero, revise the A5J shipment quantity accordingly. For example, if the physical inventory indicates a gain, increase the A5J amount by eight and process as a "post-post" transaction.

e. Concurrent with the processing of the A5J transaction to DSS, generate a DGA receipt into S9W Ownership Account, perpetuating the document number and the adjusted quantity of the A5J transaction.

f. DSS will execute, using current edit and processing logic an ARK (proof of shipment) transaction to the ICP/owner who initiated the original A5J.

g. If the sum total of the adjusted quantity(s) to owner balance records is not equal to zero, revise A5J shipment quantity accordingly. For example, if the physical inventory indicates eight less decrease the A5J quantity by eight and process as a "post-post" transaction.

h. Concurrent with the processing of the A5J transaction to DSS, generate a DGA receipt into S9W Ownership Account perpetuating the document number and the corrected quantity of the A5J transaction.

i. DSS will execute using current edit and processing logic an ARL (proof of shipment) transaction to the ICP/owner who initiated the original A5J.

8. A5Js for subsistence and controlled items will not be included in the RCP-ATM systems interface. DSS will allow A5Js received from the ICP/owner for subsistence and controlled items to continue to process as they do today.

9. Once quantity is available in the S9W Ownership Account A5A/A5Js from S9W will subsequently be received from the RCP to direct shipment actions.

10. All A5Js from S9W for S9W owned assets can bypass the RCP-ATM logic and be processed directly to DSS.

# SYSTEM CHANGE REQUEST

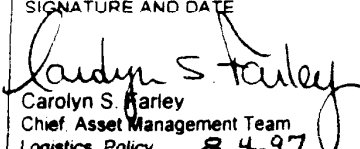
TITLE AND LOCAL CONTROL NUMBER

R1 to DSS-015-397 - Create switch 'off' with validation of retention quantity.

HQ DLA CONTROL NUMBER

SAIS/ACT	Y	R	SEQ NO	REV

## PART I - ROUTING AND ACTION RECORD

1	TO	FROM	SIGNATURE AND DATE
	DDSC-EF	MMLSI	 Carolyn S. Farley Chief, Asset Management Team Logistics Policy 8-4-97
RECOMMENDATION / ACTION			
Recommend forwarding to DSDC-RW/Ogden for "quick look" estimate. Due to the urgency and significance of impact, recommend approval and prompt recognition as an Agency priority.			
2	TO:	FROM:	SIGNATURE AND DATE
RECOMMENDATION / ACTION			
3	TO:	FROM:	SIGNATURE AND DATE
RECOMMENDATION / ACTION			
4	TO:	FROM:	SIGNATURE AND DATE
RECOMMENDATION / ACTION			

SYSTEM CHANGE REQUEST (Part One Continuation)		CONTROL NUMBER	
5	TO	FROM	SIGNATURE AND DATE
	RECOMMENDATION / ACTION		
6	TO	FROM	SIGNATURE AND DATE
	RECOMMENDATION / ACTION		
7	TO	FROM	SIGNATURE AND DATE
	RECOMMENDATION / ACTION		
8	TO		SIGNATURE AND DATE
	RECOMMENDATION / ACTION		
9	TO	FROM	SIGNATURE AND DATE
	RECOMMENDATION / ACTION		

<b>SYSTEM CHANGE REQUEST</b>			CONTROL NUMBER
<b>PART II - AIS MODIFICATION REQUEST</b>			
<p>1 BACKGROUND INFORMATION / BASIS (CONTINUATION SHEET ATTCH YES <input checked="" type="checkbox"/> NO)</p> <p><b>Reference: Systems Change Request DSS-015-397, and MMLSI Policy letter, same subject, dated Sep 30, 96</b></p> <p>The references provide DSS programming interface with DRMS in support of the Recycling Control Point Coordination of program deployment is paramount to the RCP success, and we have received notice that outstanding GSA commitments and DRMS system (DAISY/DNSP) enhancements (both necessary to handle the increased number of depots reporting to S9W and the corresponding workload) will not be completed in time to accomodate: the <b>backfit deployment of DSS Increment 7.2</b>. This does not effect 7.2 deployment to former AF depots, only "backfit" sites.</p> <p>DSS programming in support of RCP allowed DLA to regain critical inventory functionality, via the protection of DoD material owner assets by directing physical inventories prior to the release/transfer of material ownership to the RCP/S9W account. Delay in obtaining this functionality significantly impacts DLA's ability to maintain integrity between DSS/SAMMS and other ICP/Owner closing balance records. Therefore request programming capability to "switch off/on" RCP programming at the point of transfer of material ownership from the ICP to the RCP/S9W acct.</p>			
<p>2. GENERAL FUNCTIONAL REQUIREMENT (CONTINUATION SHEET ATTCH x YES <input type="checkbox"/> NO)</p> <p>Incorporated into the "switch off/on" programming requirements, request that all incoming A5Js for NSNs with condition codes A-F, with RIC from other than S9W, a retention quantity greater than zero (0), and/or the "ship exact" has multi-owners, and date of last inventory is greater than 120 days, be subjected to a physical inventory. Further request when RCP programming switch is turned on, that all demil coded items meeting RCP acceptance (i.e., material is in cc A-F, is not edited out via CIIcs, etc) be offered to the RCP/S9W account via the D6_ transaction.</p> <ol style="list-style-type: none"> <li>1. Determine if A5J has RIC From: S9W. If it is, continue to process material movement document.</li> <li>2. Determine if A5J has a retention quantity or multi-owner condition exists for all NSNs with condition codes A-F.</li> <li>3. If A5J has zero (0) retention quantity and/or one owner, with ship exact (blank retention quantity, rp 55-61), generate (continue to process) the A5J material movement document.</li> <li>4. If A5J retention quantity is greater than zero (0) or the ship exact has multiple owners, and an phys inventory has not been completed within 120 days, the generate a DJA, with an inv cut-off date of current date and a TPIC = "T".</li> </ol>			
<p>3 REQUIRED IMPLEMENTATION DATE</p> <p>August 22, 1997</p>	<p>4 CLASSIFICATION</p> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> TECHNICAL         </div> <div> <input checked="" type="checkbox"/> MANDATORY  <input type="checkbox"/> ROUTINE         </div> <div> <input type="checkbox"/> HIGH PAYBACK  <input type="checkbox"/> DOCUMENTATION         </div> </div>		
<p>5. JUSTIFICATION FOR PRIORITY ACTION (CONTINUATION SHEET ATTCH <input type="checkbox"/> YES <input type="checkbox"/> NO)</p> <p>This change is urgently needed to ensure the integrity of material owner assets in conjunction with the initiatives of AMCL8A, by ensuring physical quantity is retained in accordance for material owner(s).</p>			
<p>Beth Altman</p>	<p>MMLSI</p>	<p>DSN 427-2531</p>	<p>30 July 1997</p>
<p>7. PSE PROJECT OFFICER</p> <p>Beth Altman</p>	<p>MMLSI</p>	<p>DSN 427-2531</p>	<p>30 July 1997</p>



## General Functional Requirement, cont

### 5 Physical Inventory results

a. If the phys inventory indicates a quantity **greater** than the sum of QBO, DSS will not adjust the ASJ quantity. DSS will post an inventory adjustment gain, via D8A adjustment transaction, using inventory proration logic, and DSS will release the ASJ for pick.

b. If the physical inventory indicates a quantity **lesser** than quantity available than the sum of QBO records, the following programming will be applied:

1. If the ASJ is from the Manager RIC, apply normal inventory proration logic.

2. If the ASJ RIC is not the material Manager, the physical inventory adjustment will be posted to the ASJ **requesting** RIC, up to quantity reflected in their ASJ (rp25-29) and for the remaining loss amount, apply normal proration logic.

3. The ASJ will be "denied" using ARL with zero (0) quantity shipped, rp 25-29, and the owner's balance (after loss adjustment) in the retention field, rp 55-61. *Note: This programming requirement will change when SCR INFO/MAN 00076150 is completed. For further clarification and description of "denial" programming requirements, refer to SCR INFO/MAN 00076150.*

4. Exit a D9A, DKA IAW the AMCL8A Owner Compliance Table, element "adj effective date".

6. Process ASJ for available shipment quantity, (AR\_, and D8\_ D9\_ transactions will have been sent for correct amount to ASJ generator).

7. Distribution Depots **backfitted** with DSS, Increment 7.2, will have RCP program capability "turned on" **incrementally**, as DRMS RCP program expansion support becomes available. As such, the RCP programming requirements (edits) described in SCR DSS-915-397, will once again be applied, with the exception of demil coded item edits. The DSS RCP program will offer all demil coded items not excluded by other edits to the RCP/S9W account. For assets to qualify for RCP eligibility, the incoming transaction must be an ASJ, and the asset must meet all the following requirements:

a. ASJ RIC from not equal to "S9W"

b. ASJ Federal Stock Class not equal to "89"

c. ASJ Condition Code equal to 'A, B, C, D, E, or F'

d. QBH CIIC not equal to 'A, B, C, D, E, F, G, H, K, L, O, R, S, T, 1, 2, 3, 4, 5, 6, 8, or 9'

e. QBH HCC not equal to 'A1, A2, A3, E1, E2, F1, F2, F3, F4, F5, F6, F7, F8, H1, K2, Z3'

Author: beth altman at ccpol1  
Date: 5/5/98 3:54 PM  
Priority: Normal  
TO: marian unterman at ccpol17, gene bransfield at ccpol12  
Subject: Re[2]: DRMS SCR

Hi Beth,  
See below changes. thanks beth

This is the new expedited SCR. Please let me know if there will be any changes.

Marian

BLG0CU00 CHANGE RECORD UPDATE SUMMARY INFO/MAN #: 00081593  
CHANGE #: DSS-MM8-764  
TITLE: CONTINUOUS PACK FOR RCP MATERIEL TYPE: SCR

Assigned Person.....	BRANSFIELDG	Change Status.....	INPROCESS
Assigned Organization..	DDSC	Life Cycle Phase.....	REVIEW
Assignee's Phone.....		Est Phase Completion..	
Date Assigned.....	04/23/98	Review Process.....	FUNCTIONAL
Date Response Due.....	05/01/98	Savings(\$).....	N/A
System.....	DSS	\$ Realization.....	N/A
Sub-System.....		Submitted By.....	UNTERMANNM
Functional Category....	TRANS	Submitting Organiz...	DLSC-LDT
Sub-Category.....		Submitter's Phone..	DSN-427-3626
Date Submitted.....	04/23/98	Site Uniquir Req't....	NO
Proposed Date.....		Date Entered.....	04/23/98
Priority.....	MISSNESNTL	Date Last Altered....	04/23/98
Classification.....	MAJOR	User Last Altered....	RMM0505
Increment.....		Prod. Release Date...	

===>

IO1TDESC DESCRIPTION TEXT LINE 1 OF 3

Reference PTR 81036. Request that DSS Screen C8R5, RCP Address Data Maintenance, that "DTK-INM" be added as stated in the PTR.

CBEN COST/BENEFIT ANALYSIS LINE 1 OF 26

Hill was the first site operating the RCP program in DSS, and the RCP LDV sale generated 2,049 issues.

Warner Robins depot was next, with the RCP ldv sale generating 4,133 issues. Oklahoma depot is last DSS operated depot schedule for RCP LDV. They received 3, 043 RCP LDV generated issues the last week of Apr.

This is an ongoing effort whereby the RCP offices are combining customer interest and the need to clear the "aging RCP owned inventory" out of the depots.

At the last RCP IPR brief Mar Mar 17th to ADM Morgan, DRMS introduced Joint Venture, a program that will offer RCP owned material to their customers via commodity (FSC groupings) or material type for a contracted period of time. While the details are not all completely finalized, DRMS anticipates

that the depots would want to maximize shipping efficiency for release of material offered via the JV program on a periodic basis.

DRMS anticipates the depot will not see the effects of this (actual A5s) until Jan 99. As an interim, they will continue to sell the material using the ldv sales. The next round of ldv sales is anticipated for Jun 98...

\*\*\*\* \*\*\*\*\* \*\*\* BOTTOM OF DATA \*\*\*

==>

STATUS TEXT LINE 1 OF 19

This SCR has been coordinated with Beth Altman, DSN 427-2531, DLSC-LI. We request that this SCR is done ASAP but at least before June 1998.

\*\*\*Marian Unterman, DSN 427-3626, DLSC-LDT\*\*\*

Please resubmit consolidation requirement as a separate SCR. DoDAACs must be unique. Operational changes should preclude duplication of valid DoDAACs. E. Bransfield 767-6577  
This is a revised dup of the 1st SCR. Please assign a new SCR number and I will close the first SCR.

Beth Altman is working with Reid Canning on the other probs. It isn't a dup DoDAAC prob and putting a 'Y' in rp 45... the problem is with the function flag. Per Reid, RCP is under 'MIS' and because of that, cannot have a function flag that would allow it to be included in continuous pack programming. Per Reid, there are 10-12 function flags currently in place. Neither the RCP program nor FMS can be assigned a function flag.

\*\*\*Marian Unterman, DSN 427-3626, DLSC-LDT\*\*\*

\*\*\*\* \*\*\*\*\* \*\*\* BOTTOM OF DATA \*\*\*

Reply Separator

Subject: Re: DRMS SCR  
Author: beth altman at ccpoll  
Date: 4/23/98 8:02 AM

Marian

I am working on this. and so far have learned that the problem isn't with duplicate addressing and putting a 'Y' in rp 45... the problem is with the function flag. Per Reid, RCP is under 'MIS' and because of that, cannot have a function flag that would allow it to be included in continuous pack programming. Per Reid, there are 10-12 function flags currently in place. the RCP program and FMS neither one can be assigned a function flag...as I learn more about 'function flags' I will fill you in...thanks..beth

Reply Separator

Subject: DRMS SCR  
Author: marian unterman at cspol  
Date: 4/22/98 1:30 PM

Hi Beth,

It looks like DDSC is going to do an emergency SCR for the DRMS stuff to be consolidated. I will put it in... they want me to remove the stuff about the duplicate DoDAAC b/c DSS cannot handle duplicate DoDAACs. Is there anyway the first position can be changed at DAAS? What is it changed to?

Thanks,  
Marian

<b>SYSTEM CHANGE REQUEST</b>														
<b>TITLE AND LOCAL CONTROL NUMBER</b> R1 to DSS-015-39/ - Create switch 'off' with validation of retention quantity.			<b>HQ DLA CONTROL NUMBER</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">SAIS/ACT</td> <td style="width: 5%;">Y</td> <td style="width: 5%;">P</td> <td style="width: 25%;">SEQ NO</td> <td style="width: 40%;">REV</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>		SAIS/ACT	Y	P	SEQ NO	REV					
SAIS/ACT	Y	P	SEQ NO	REV										
<b>PART I - ROUTING AND ACTION RECORD</b>														
<b>1</b>	<b>TO</b> DDSC-EF	<b>FROM</b> MMLSI	<b>SIGNATURE AND DATE</b> Carolyn S. Farley Chief, Asset Management Team Logistics Policy 8-4-97											
	<b>RECOMMENDATION / ACTION</b> Recommend forwarding to DSDC-RW/Ogden for "quick look" estimate. Due to the urgency and significance of impact, recommend approval and prompt recognition as an Agency priority.													
<b>2</b>	<b>TO:</b>	<b>FROM:</b>	<b>SIGNATURE AND DATE</b>											
	<b>RECOMMENDATION / ACTION</b>													
<b>3</b>	<b>TO:</b>	<b>FROM:</b>	<b>SIGNATURE AND DATE</b>											
	<b>RECOMMENDATION / ACTION</b>													
<b>4</b>	<b>TO:</b>	<b>FROM:</b>	<b>SIGNATURE AND DATE</b>											
	<b>RECOMMENDATION / ACTION</b>													

SYSTEM CHANGE REQUEST (Part One Continuation)			CONTROL NUMBER
	TO	FROM	SIGNATURE AND DATE
<b>5</b>			
	RECOMMENDATION / ACTION		
<b>6</b>			
	RECOMMENDATION / ACTION		
<b>7</b>			
	RECOMMENDATION / ACTION		
<b>8</b>			
	RECOMMENDATION / ACTION		
<b>9</b>			
	RECOMMENDATION / ACTION		

<b>SYSTEM CHANGE REQUEST</b>			CONTROL NUMBER
<b>PART II - AIS MODIFICATION REQUEST</b>			
<b>1 BACKGROUND INFORMATION / BASIS (CONTINUATION SHEET ATTACH YES <input checked="" type="checkbox"/> NO)</b> <b>Reference: Systems Change Request DSS-015-397, and MMLSI Policy letter, same subject, dated Sep 30, 96</b> The references provide DSS programming interface with DRMS in support of the Recycling Control Point Coordination of program deployment is paramount to the RCP success, and we have received notice that outstanding GSA commitments and DRMS system (DAISY/DNSP) enhancements (both necessary to handle the increased number of depots reporting to S9W and the corresponding workload) will not be completed in time to accommodate the <b>backfit deployment of DSS Increment 7.2</b> . This does not effect 7.2 deployment to former AF depots, only "backfit" sites.  DSS programming in support of RCP allowed DLA to regain critical inventory functionality, via the protection of DoD material owner assets by directing physical inventories prior to the release/transfer of material ownership to the RCP/S9W account. Delay in obtaining this functionality significantly impacts DLA's ability to maintain integrity between DSS/SAMMS and other ICP/Owner closing balance records. Therefore request programming capability to "switch off/on" RCP programming at the point of transfer of material ownership from the ICP to the RCP/S9W acct.			
<b>2. GENERAL FUNCTIONAL REQUIREMENT (CONTINUATION SHEET ATTACH x YES <input type="checkbox"/> NO)</b>  Incorporated into the "switch off/on" programming requirements, request that all incoming A5Js for NSNs with condition codes A-F, with RIC from other than S9W, a retention quantity greater than zero (0), and/or the "ship exact" has multi-owners, and date of last inventory is greater than 120 days, be subjected to a physical inventory. Further request when RCP programming switch is turned on, that all demil coded items meeting RCP acceptance (i.e. material is in cc A-F, is not edited out via CIIcs, etc) be offered to the RCP/S9W account via the D6_ transaction.  1. Determine if A5J has RIC From: S9W. If it is, continue to process material movement document.  2. Determine if A5J has a retention quantity or multi-owner condition exists for all NSNs with condition codes A-F.  3. If A5J has zero (0) retention quantity and/or one owner, with ship exact (blank retention quantity, rp 55-61), generate (continue to process) the A5J material movement document.  4. If A5J retention quantity is greater than zero (0) or the ship exact has multiple owners, and an phys inventory has not been completed within 120 days the generate a DJA, with an inv cut-off date of current date and a TPIC = "T".			
<b>3. REQUIRED IMPLEMENTATION DATE</b> August 22, 1997	<b>4. CLASSIFICATION</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> TECHNICAL             </div> <div> <input checked="" type="checkbox"/> MANDATORY  <input type="checkbox"/> ROUTINE             </div> <div> <input type="checkbox"/> HIGH PAYBACK  <input type="checkbox"/> DOCUMENTATION             </div> </div>		
<b>5 JUSTIFICATION FOR PRIORITY ACTION (CONTINUATION SHEET ATTACH <input type="checkbox"/> YES <input type="checkbox"/> NO)</b>  This change is urgently needed to ensure the integrity of material owner assets in conjunction with the initiatives of AMCL8A, by ensuring physical quantity is retained in accordance for material owner(s).			
Beth Altman	MMLSI	DSN 427-2531	30 July 1997
7. PSE PROJECT OFFICER Beth Altman	MMLSI	DSN 427-2531	30 July 1997

## General Functional Requirement, cont

### 5. Physical Inventory results

a. If the phys inventory indicates a quantity **greater** than the sum of QBO, DSS will not adjust the A5J quantity. DSS will post an inventory adjustment gain, via D8A adjustment transaction, using inventory proration logic, and DSS will release the A5J for pick.

b. If the physical inventory indicates a quantity **lesser** than quantity available than the sum of QBO records, the following programming will be applied:

1. If the A5J is from the Manager RIC, apply normal inventory proration logic.

2. If the A5J RIC is not the material Manager, the physical inventory adjustment will be posted to the A5J requesting RIC, up to quantity reflected in their A5J (rp25-29) and for the remaining loss amount, apply normal proration logic.

3. The A5J will be "denied" using ARL with zero (0) quantity shipped, rp 25-29, and the owner's balance (after loss adjustment) in the retention field, rp 55-61. *Note: This programming requirement will change when SCR INFO/MAN 00076150 is completed. For further clarification and description of "denial" programming requirements, refer to SCR INFO/MAN 00076150.*

4. Exit a D9A, DKA IAW the AMCL8A Owner Compliance Table, element "adj effective date".

6. Process A5J for available shipment quantity. (AR , and D8 , D9 , transactions will have been sent for correct amount to A5J generator).

7. Distribution Depots **backfitted** with DSS, Increment 7.2, will have RCP program capability "turned on" *incrementally*, as DRMS RCP program expansion support becomes available. As such, the RCP programming requirements (edits) described in SCR DSS-015-397, will once again be applied, with the exception of demil coded item edits. The DSS RCP program will offer all demil coded items not excluded by other edits to the RCP/S9W account. For assets to qualify for RCP eligibility, the incoming transaction must be an A5J, and the asset must meet all the following requirements:

- a. A5J RIC from not equal to "S9W"
- b. A5J Federal Stock Class not equal to "89"
- c. A5J Condition Code equal to "A, B, C, D, E, or F"
- d. QBH CHC not equal to "A, B, C, D, E, F, G, I, K, L, O, R, S, T, 1, 2, 3, 4, 5, 6, 8, or 9"
- e. QBH HCC not equal to "A1, A2, A3, E1, E2, F1, F2, F3, F4, F5, F6, F7, F8, H1, K2, Z3"



1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80										1. TOTAL PRICE		2. SHIP FROM NOO244		3. SHIP TO 99850							
A S E N D Z 0 E A 0 0 0 1 0 9 9 8 8 5 0 M A X 0 9 S 9 W I A										UNIT PRICE DOLLARS CTS 0 0 3 5 1 0 0		DOLLARS CTS		SAN DIEGO DEPOT		4. MARK FOR JOHN DOE					
SC 440142090001										5. DOC DATE & NMFC		7. FRT RATE		8. TYPE CARGO		9. PS					
6625011780584										10. QTY RECD		11. UP		12. UNIT WEIGHT		13. UNIT CUBE		14. UFC		15. SL	
										16. FREIGHT CLASSIFICATION NOMENCLATURE											
										17. ITEM NOMENCLATURE ANALYZER SPECTRUM											
										18. TV CONT		19. NO CONT		20. TOTAL WEIGHT		21. TOTAL CUBE					
										22. RECEIVED BY				23. DATE RECEIVED							

SHIP TO:

1319 MULBERRY ST.  
SULLIVANS ISLAND SC. 29333  
(803) 883-3720

TRANS. OFFICER PLS FWD A COPY GBL TO:  
HO DRMS. ATTN: DRMS-OFA, FEDERAL CENTER  
BATTLE CREEK, MI 49017-3792

97X49905NRO 0 522.02 2216 XXXXX TAC CODE S4RS

"DISCRETE PRICE" IS THE ONLY CHARGE AUTHORIZED THIS TAC.

SHIP BY TRACEABLE MEANS. PREFERABLY BY UPS.

SAMPLE 'SALES' 1346-1A

Author: Beth Altman at SD  
Date: 4/12/98 5:12 PM  
Priority: Normal  
Receipt Requested  
TO: carolyn farley, rcanning.dsas.dla.mil at Internet  
WES\_DAWSON@DDDC.DBOF.DLA.MIL at Internet  
Subject: Retention counts

Reid

Depots have noted TPIC T inventories are being generated for incoming ICP generated A5Js for single owners with a retain quantity of zero.

A "quick glance" review of TPIC T inventory workload indicated that out of 100 retention count inventories generated 80 were for single owners with retention quantity of 0s.

Based on telecon between you, Carolyn and myself today, please modify the DSS RCP logic as follows:

If DOLI >120 days, and retention quantity = 00000, and material has multi-owners, generate TPIC "T" inventory.

If single owner, and the retention quantity in cc 55-61 is zeros, DO NOT generate a phys inventory, immediately wash to S9W acct.

THANK YOU, THANK YOU, THANK YOU!!!! V/R Beth

Wes,

I'm sure Reid is probably getting his email at SD, but just in case he isn't, could you provide him a copy. thanks beth

C. LEAD  
2-6-98



**DEFENSE LOGISTICS AGENCY**  
HEADQUARTERS  
8725 JOHN J. KINGMAN ROAD, SUITE 2533  
FT. BELVOIR, VIRGINIA 22060-6221

IN REPLY  
REFER TO

DLSC-LDA

February 6, 1998

MEMORANDUM FOR DEFENSE DISTRIBUTION CENTER (DDC)  
ATTN: DDC-T, G. Major

SUBJECT: Recycling Control Point (RCP) and Retention Quantity Inventories Policy Settings

This memorandum provides specific policy settings for Defense Standard Systems (DSS) Increment 7.2 and the future Increment 7.3, concerning RCP and retention quantity inventory requirements.

Initially, the RCP program, managed by Defense Reutilization and Marketing Service (DRMS), was slated for expansion to all DLA Distribution sites via backfit of DSS Increments 7.2. However, programming delays/problems experienced by DRMS have temporarily precluded further RCP site implementations pending DRMS system changes.

To accommodate DRMS programming delays, and regain validation of retention quantity capability (enclosure 1), DSS Increment 7.2 release included two "switches". A "switch" to generate the physical inventory required to validate retention quantities; and a "switch" to generate the change of material ownership process. Specific policy guidance is as follows:

- a. All sites implementing DSS Increment 7.2, will have the physical inventory (DRO-INVT-ENABLE, Parameter 197, set to "Y") switch "on" to generate physical inventories to validate retention quantity.
- b. All sites where the RCP functionality was operational under a legacy system will convert to DSS with the RCP (RCP ENABLE, Parameter 197, set to "Y") and DRO retention inventory (DRO-INVT-ENABLE, Parameter 197 set to "Y") switches "on".
- c. At DSS 7.2 backfit sites, the RCP program switch (RCP ENABLE, Parameter 197 set to "N") will be "off". DLSC-LDA will coordinate RCP program implementation on a site by site basis once DRMS are prepared to expand their RCP operations.
- d. For sites operated under Air Force Legacy systems, (McClellan, San Antonio), RCP interfaces will continue as it does today.

When sites implement the future DSS Increment 7.3, the location of the RCP and Retention Quantity Inventories Policy Settings "switches" will be found in the Facility Records, and appear as DRO-INVT-ENABLE, Facility Record, (retention quantities inventories) and RCP-ENABLE, Facility Record. The following policy will apply:



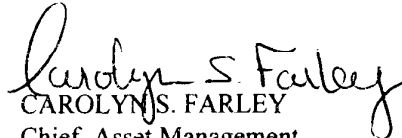
a. All sites implementing DSS Increment 7.3, will have the physical inventory (DRO-INVT-ENABLE, Facility Record set to "Y"), switch "on" to generate physical inventories to validate retention quantity.

b. All sites where the RCP functionality was operational under the Navy legacy system (DDJF and DDDC) will convert to DSS with the RCP (RCP ENABLE, Facility Record set to "Y") switch "on".

DLSC-LDA will retain the approval authority to turn "off" the DRO retention inventory switch. Switch "off" will be contingent upon the achievement of record accuracy goals.

DLSC-LDA, Beth Altman, will coordinate the development of an RCP implementation schedule with the DDC and DRMS. Questions or comments regarding these policy settings may be forwarded in writing to DLSC-DLA, Beth Altman, DSN 427-2531.

1 Encl

  
CAROLYN S. FARLEY  
Chief, Asset Management  
Logistics Management

cc: DSDC-R  
DDSC-E  
DLSC-LC  
DRMS-C



REPLY  
REFER TO

MMLSI

**DEFENSE LOGISTICS AGENCY**  
**HEADQUARTERS**  
8725 JOHN J. KINGMAN ROAD, SUITE 2533  
FT. BELVOIR, VIRGINIA 22060-6221

**AUG 01 1997**

MEMORANDUM FOR COMMANDER, DEFENSE SUPPLY CENTER COLUMBUS

SUBJECT: Disposals at Distribution Standard System (DSS) Depots

This is in response to your letter of July 14, 1997. We, too, are concerned with the loss of the local unique used to validate Disposal Release Order (DRO) retention quantities with the implementation of the "fold down" configuration in the DSS. As agreed in the July 18, 1997, Executive Steering Group meeting, we are attaching our revised disposal guidance of July 13, 1995, and apologize for not advising you of the loss of the interim unique capability.

In light of the current "back-fit" schedule for Version 7.2 of DSS, which includes logic required to physically verify DROs with a retention quantity prior to processing, we concur with your proposal to discontinue partial disposal actions at DSS sites until retrofit of 7.2 is complete. However, while DLA does revalue Potential Reutilization Stock (PRS) at 2 percent, audit and congressional focus is at full acquisition value. To avoid unnecessary criticism we must work together on the only available option. That is to generate separate inventory requests, prior to release of those high dollar value partial disposal actions, to maximize PRS reduction while minimizing physical inventory workload.

Our staffs have discussed various options over the course of the last several months, and the "prior" interim fix is no longer a viable alternative because it does not accommodate/consider the Quantitative Location Reconciliation series of programs that are of equal importance. Therefore, the only option available between now and the end of the fiscal year is basically a two-step process for our Inventory Control Points.

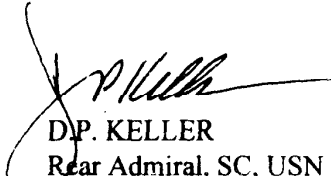
I have discussed this with the region commanders, and they will ensure total support in timely completion of "disposal inventory requests." Also, in your referenced letter you indicated that you may need to reimburse depots for this type of inventory. This is not true. All "mandatory" inventories are covered under unit cost, and by its nature "retention DROs" have always required an inventory to accomplish the end result.

My Asset Management staff will work with the regions as necessary to reprioritize other mandatory inventories until DSS Increment 7.2 is operational at "back-fit" sites.





The DLA action officers for this effort are Ms. Brenda Meadows, MMLSI, DSN 427-1606, for Disposal Review criteria, and Ms. Linda Pavlik, MMLSI, DSN 427-2536, Physical Inventory requirement.



D.P. KELLER  
Rear Admiral, SC, USN  
Executive Director  
Logistics Management

**Attachment**

cc:

DSCR-D

DISC-D

DPSC-D

DDRW-D

DDRE-D